

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, SEPTEMBER 17, 2009
7:00 P.M.
GIBRALTAR TOWN CENTER

Call to Order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Myrv Somerhalder, chairman at 7:07 p.m.

Members present: Myrv Somerhalder, Mike McCutcheon, Don Freix, Jon Neville, Arvid Munson and Marty Franke

Minutes: *It was moved by Franke and seconded by Neville to approve the minutes of August 20, 2009 as corrected. Motion carried unanimously.*

Airport Report: Munson stated the AV fuel truck should be moved from its present location as it is a safety issue. Tim Halbbrook's skid loader and van are to be moved to the parking lot.

Grizzly Air Tours Contract Recommendation: Dave Burke requested that the 2010 contract be changed to a flat rate of \$1,200 per year and a commitment to purchase all his A/V fuel at the Ephraim-Gibraltar Airport. Burke would like to grow the current business with a second aircraft. Commission members believe that Burke is a positive feature at the airport and an excellent ambassador. Options discussed were a decreased percentage of gross sales and a percentage decrease in published fuel price. A \$1,200 flat rate was dismissed as it was a reduction from an anticipated \$2,000 in revenue this year.

It was moved by Munson and seconded by McCutcheon to recommend a 5% commission on gross receipts. Motion carried unanimously.

Aviation Fuel:

Consideration of Branding Fuel: Somerhalder asked if Burke had an opinion on fuel branding. Burke had none. The Commission reviewed the contracts from Hiller, AVFUEL and BP. Marketing was considered better with AVFUEL and BP. Franke stated there was little presence of Phillips in Wisconsin. Freix questioned if branding is necessary. Franke responded that it was necessary in his opinion. Neville stated the positive is not in advertising, it is the guarantee of fuel in a shortage situation. Questions regarding split load fees and minimum gallons of purchased will be posed to both vendors and the answers requested to be in writing. McCutcheon stated that BP takes no mid-eastern oil.

It was moved by Freix and seconded by McCutcheon to table until the next meeting. Motion carried unanimously.

Fuel Order for Winter: *It was moved by McCutcheon and seconded by Neville to call BP and AVFUEL to order a minimum of 4,000 gallons of 100LL taking into account the price, minimum amount for a split load and the amount for the split load. Motion carried unanimously.*

ABC Rentals Inc Vehicle Fueling: The agenda item has been resolved. Fred Young sent an e-mail dated 9/15/09 stating that if a vehicle is brought back low he would rather write off some fuel than tracking who to charge the fuel back too.

Rental Car Options/Vendors: Somerhalder stated that this will be put on an agenda after the first of the year. Neville recommended looking at alternatives and discuss options with Young. A number of requests have been received for one-way rentals as well.

Master Plan: Somerhalder stated a master plan is being petitioned for and the cost is undetermined at this time. Munson stated the desire for the Commission to interact with the Bureau of Aeronautics (BOA) prior to the writing of the plan. The entire property should be considered in the plan. Freix stated he was under the impression that the master plan was mandated as the last project had not been on the Airport Layout Plan (ALP). Somerhalder stated that previously AWOS had been considered but the maintenance was cost prohibitive at an estimated \$5,000 annually. The purpose for this plan is for hangars both rental and owned. Somerhalder will let the project coordinator know that the Commission wishes to interact with the BOA on the plan.

Set Budget Meeting Date: *It was moved by Freix and seconded by McCutcheon to set the budget meeting to be held at the next regular meeting (October 15th). Motion carried unanimously.*

Hangar B-6 Blau Trust (Georgia Rapkin, Trustee): McCutcheon excused himself from the meeting for this agenda item. Georgia Rapkin, Trustee attended via conference call.

Town First Right of Refusal: *It was moved by Munson and seconded by Neville to recommend that the town and village boards waive their first right of refusal on the sale of hangar B-6. Motion carried with 5 members voting – all ayes, McCutcheon abstained from the discussion and vote.*

Sale to Dr. Michael McCutcheon: *It was moved by Neville and seconded by Franke to recommend that the town and village boards approve the sale of hangar B-6 to Dr. Michael McCutcheon. Motion carried with 5 members voting – all ayes, McCutcheon abstained from the discussion and vote.*

Somerhalder thanked Ms. Rapkin. McCutcheon rejoined the meeting.

Open Discussion: The next regular meeting is scheduled for October 15, 2009. Franke asked for clarification on the commission's authority. Somerhalder directed him to the Wisconsin State Statutes.

Adjourn: *It was moved by Munson and seconded by Freix to adjourn. Motion carried unanimously and the meeting adjourned at 8:46 p.m.*

Respectfully submitted,

Beth Hagen
Deputy Clerk-Treasurer