

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, MAY 21, 2009
7:00 P.M.
GIBRALTAR TOWN CENTER

Call to Order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Myrv Somerhalder, chairman at 7:05 p.m.

Members present: Myrv Somerhalder, Don Freix, Jon Neville, Arvid Munson and Mike McCutcheon

Minutes: *It was moved by Munson and seconded by McCutcheon to approve the minutes of April 23, 2009 as submitted. Motion carried unanimously.*

Airport Report: The final cap was poured today for the self fueling system. The project is 2 weeks ahead of schedule. Once the fuel system is complete it was noted that it is the intent of the commission to sell the A/V fuel truck with the possible future acquisition of a ½ ton pick-up with a fuel tank for full service aircraft fueling. The wire to the tetrahedron has been cut and is ready for rebuilding after the fueling project is complete. The 9N Ford tractor and 7' Wood mower were sold for \$1,201. The proceeds are slated to be used for a small riding mower which Tim Biwer, Maintenance Supervisor is looking for available options.

The A/V fuel pricing policy will be on the June town board agenda. Prior to the town board setting the fuel price the commission had allowed discounts for pre-paid fuel and staff purchases. After abuses of the discounts the town board took over fuel pricing. Somerhalder asked McCutcheon and Neville to present the policy request to the town board. The request is asking that the commission be allowed for a probationary period of 1 year to adjust fuel prices to be regionally competitive. A minimum markup would be maintained after which the commission would make adjustments. The town dock currently has this privilege and uses a minimum \$0.35 mark-up. An informational document will be given to the board prior to the meeting. A copy of the document will be forwarded to the commission members.

Hagen reported only the Ephraim Flyers lease is not on file. The deadline is June 1st. The construction on C-1 has not been completed. Hagen will contact Steve Classon regarding this.

Vehicle Ordinance: Somerhalder stated the village did not approve the ordinance. Two concerns were raised at the village meeting, the severity/wording of the penalty and a hangar owner's need to request permission to drive to his/her hangar. The commission stated the reason for the ordinance is safety issues not to restrict hangar owners. The ordinance penalty is the minimum penalty recommended by Gibraltar's Police Officer Crowell. Annual permission for hangar owners to access their hangar will be given in the Standard Operating Procedures by stating that a hangar owner in good standing with the Airport Commission is granted permission to drive to their hangar. Those individuals who are using the tie down area will be given express permission upon the payment of required fees. This will be noted on signage posted by the airport office.

It was moved by Munson and seconded by Neville to table until its return from the village of Ephraim. Motion carried unanimously. After further discussion it was moved by Munson and seconded by Neville to rescind the previous motion. Motion carried unanimously. It was moved by Munson and seconded by Neville to reiterate the recommendation made at the Thursday April 23rd meeting. Motion carried unanimously.

2009 Airport Rates: Munson stated that given the economy rates should not be raised. The commission felt the original recommendation was the correct. McCutcheon and Munson will attend the

Ephraim meeting. *It was moved by Freix and seconded by McCutcheon to reiterate the recommendation made at the Thursday April 23rd meeting. Motion carried unanimously.*

Self-Fueling System Lighting: Somerhalder stated Dan Counselman, Project Engineer considered a proposal to go to LED lights versus the (2) 200 watt incandescent lights in the contract. Due to the change it would be an upfront capital cost that would need a change order to the contract. He was led to believe the maintenance costs and electric bill would be reduced. On Tuesday Counselman sent an e-mail stating he had discussed the option with the electrician and found the originally specified light fixture was already ordered. Also several service stations that have the LED lamps calculated a beginning pay back in 4-5 years. The warranty on the light is five years. He also felt that the change would not be as economical as he was previously led to believe. *It was moved by Freix and seconded by Neville to stick with the original light. Motion carried unanimously.*

Open Discussion: Neville stated the sidewalk is cracked at the handicapped parking area. Somerhalder will report it to Dan Counselman, Project Engineer.

Neville asked if there is a mission statement for the commission. Somerhalder responded as the commission is part of the municipality it does not have a mission statement.

Adjourn: *It was moved by Munson and seconded by McCutcheon to adjourn. Motion carried unanimously and the meeting adjourned at 8:18 p.m.*

Respectfully submitted,

Beth Hagen, CMC
Deputy Clerk-Treasurer