

**TOWN OF GIBRALTAR  
PLAN COMMISSION  
TUESDAY, OCTOBER 28, 2008  
7:00 P.M.  
GIBRALTAR TOWN CENTER**

**Call to order:** The regular meeting of the Gibraltar Plan Commission was called to order at 7:06 p.m. by Tom Birmingham, chairman.

Members present: Tom Birmingham, David Boyd, Andy Coulson, Jim Jauquet and Linda Merline  
Members absent: None

**Approve minutes of last meeting:** *It was moved by David Boyd and seconded by Andy Coulson to approve the minutes of September 22, 2008 as written. Motion carried unanimously.*

Last meeting follow-up: The town office has pictometry software that will be an asset in future hearings. David Boyd reported that the town board passed the recommendation for the sign ordinance.

**Open discussion and correspondence:** No correspondence has been received.

**2009 budget confirmation:** Jim Jauquet reported the last budget hearing yielded an overall reduction. Reductions were payroll expenses (\$400), special consultants (\$500), and meetings (\$3,000) leaving a final budget of \$17,700.

**Designation of future park and recreation areas:** Andrea Kinsey-Jauquet representing the Parks & Land Committee reported the committee thoroughly reviewed the SCORP Report, the town's comprehensive plan and sites that the Door County Visitor Bureau had. A detailed inventory of the town parks, an assessment and needs report, grant program information and park and recreation design information was given to the commission. Recommendations of the Assessment and Needs report are:

- Increase the size of the public swimming beach and purchase land on both and/or either sides. When beach property is enlarged and/or storm water runoff plan completed, increase the children's play area.
- Purchase land to provide a neighborhood park of 5-25 acres to include a shelter, restrooms, playground, parking, bike rack, sports facilities (space for volleyball courts, basketball, shuffle board, chess, etc). Location dependent on available land, with a preference to be located in the area of growth.
- Develop and identify safe bike paths through the village proper, continue to connect with present bike paths in the township and long range to connect and continue the Ice Age Trail. (Niagara Escarpment)
- Collaborate with the Gibraltar Area Schools to share recreational facilities.
- Develop available land at the airport for recreational activities.
- Lifting the ban on picnicking in some of the park areas in the Town of Gibraltar.

Tom Birmingham thanked Mrs. Jauquet for the report. David Boyd recommended starting with the need and then exploring collaborative use of facilities. Linda Merline stated that the airport property is a prime location for future park planning. Andrea Kinsey-Jauquet stressed that both tourist and resident families are not accommodated with family friendly play space.

**Sustainability practice within the Town of Gibraltar:** David Boyd contacted Foth. Foth is willing to meet with the planning commission to discuss how to proceed in specific ways. "Organizational consulting" which includes: an overview discussion of where the town is at, its goals regarding sustainability, strategy options for moving forward is the first meeting option. This option would carry

an \$800 fee, which would be waived if Foth were hired for the second option. Additional meetings were detailed. The initial meeting could be either a joint meeting with the town board or the commission alone. By having the town board at an initial meeting they would be hearing what the commission is and it is a step closer to having everyone “buy in” to sustainability practices. Bay Lake Regional Planning could be another source to facilitate the meeting. David Boyd will check with Mark Walter regarding this. Jim Jauquet stated that it is critical that not only the town board but also Sharon Kellner as administrator attend the meeting. Sustainability needs to be put in the comprehensive plan as a key element.

**Comprehensive plan renewal:** Tom Birmingham stated that Bay Lake Regional Consulting is available to assist and that the commission is capable of renewing the plan. By noticing the public well in advance of the meetings the work could be done at the regular monthly meetings. The work will start in January.

**Committee reports:**

- A. Preservation: Nothing at this time.
- B. Ground and surface water protection: The cleaning and inspection of the storm water system is to begin in 2 weeks.
- C. Official map: Nothing new to report.
- D. Housing: Nothing new to report.
- E. Comprehensive plan education: The slat board display has not been completed. Tom Birmingham knows of a company that would be able to assist with the project.
- F. Transportation: The bike study would be part of the transportation segment. Signage for the bike paths along Spring, Peninsula Players and Gibraltar Road were recommended. Jim Jauquet stated that in Copenhagen the width of parking spaces is reduced to allow for a bike lane between the parking space and the curbing. In our situation if the cars were kept closer to the curb a bike lane on one side of the road could be a possibility, also more open space would be maintained for over sized loads.

**Set next meeting date:** The next regular meeting is scheduled for Tuesday, November 25, 2008 at 7:00 p.m.

**Adjourn:** *It was moved by Jim Jauquet and seconded by David Boyd to adjourn. Motion carried unanimously.* The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Beth Hagen, CMC  
Deputy Clerk-Treasurer