

EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, AUGUST 28, 2008
GIBRALTAR TOWN CENTER

Call to Order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Myrv Somerhalder, chairman at 7:00 p.m.

Members present: Myrv Somerhalder, George Reynolds, George Hardiman and Don Freix
Members absent: Arvid Munson and Mike McCutcheon

Minutes: *It was moved by George Reynolds and seconded by George Hardiman to approve the minutes of July 24, 2008 as presented. Motion carried unanimously.*

Airport Report: Beth Hagen reported that fuel will be delivered for the upcoming holiday weekend and staff is ready. The financial report through July 31st was given to the commission. A report through the end of this month will be forwarded next week. The new mower deck will be ready next week for pick up. Myrv Somerhalder stated the Friends of the Ephraim-Gibraltar Airport are currently repairing the tetrahedron and planning to donate a windsock. *It was moved by Don Freix and seconded by George Hardiman to accept the airport report. Motion carried unanimously.*

Economic Draft Report: Judy Harding of the Wisconsin Bureau of Aeronautics forwarded the draft of the 2007 Economic Impact study to the Town of Gibraltar. Copies were then sent to the village clerk as well as the Commission. The Commission will review the draft prior to sending it on to the town and village boards for their approval. Per Ms. Harding the draft format cannot be changed. Only the airport owners can submit corrections to the narrative or data per Ms. Harding. One text addition was suggested by George Hardiman the addition of the word “documented” to page 2, column 2, paragraph 2, to read “In 2007, the airport reported 652 documented aircraft operations...”. *It was moved by Don Freix and seconded by George Reynolds to move the report to the town and village boards for approval. Motion carried unanimously.*

Airport Rental Car Report: Matt Dixner-Young of ABC Car Rentals reported that more cars have been available. A spreadsheet recapping the July contracts was distributed. Contracts are forwarded on a monthly basis. Contracts totaled \$2800 yielding a \$465.00 in airport commissions. The occupancy rate is between 52-65%; this rate is comparable to the Sturgeon Bay office. There are currently 3 cars available for rental. The answering machine will be changed to assist patrons during un-manned business hours. George Hardiman requested a year-end summary at the end of the season. *It was moved by Don Freix and seconded by George Hardiman to accept the report. Motion carried unanimously.*

Airport Minimum Standards: A reference document written by the Wisconsin Department of Transportation on minimum standards for commercial aeronautical activities was given to the Commission to review in preparation for creating minimum standards for the airport. The standards will be worked on over the next several months.

Airport Vehicular Ordinance: The current airport vehicle ordinance along with a sample ordinance from the Bureau of Aeronautics was given to the Commission. This ordinance will be worked on at next month’s meeting.

Airport Layout Plan: Myrv Somerhalder will distribute a copy of the airport layout to the commissioners in preparation for the discussion on the airport master plan.

Walkway in Front of Maintenance Building: The Friends of Ephraim-Gibraltar Airport installed a red paver walkway to the airport office. The Commission thanked them for the fine job.

Portable Radio: Myrv Somerhalder stated a new portable radio would need to be put into the budget for 2009. The base radio in the office is in good operating condition.

Open discussion: The next meeting is scheduled for Thursday September 18th at 7:00 p.m. Myrv Somerhalder stated that Dave Burke is requesting a reduction in the percentage due the town and village in his contract 2-year contract. This will be on the Town of Gibraltar agenda next Wednesday.

Adjourn: *It was moved by George Reynolds and seconded by Don Freix to adjourn. Motion carried unanimously and the meeting adjourned at 7: 45 p.m.*

Respectfully submitted,

Beth Hagen, CMC
Deputy Clerk