

**TOWN OF GIBRALTAR  
PLAN COMMISSION  
TUESDAY, AUGUST 26, 2008  
7:00 P.M.  
GIBRALTAR TOWN CENTER**

**Call to order:** The regular meeting of the Gibraltar Plan Commission was called to order at 7:05 p.m. by Tom Birmingham, chairman.

Members present: Tom Birmingham, David Boyd, Andy Coulson, Linda Merline and Jim Jauquet.  
Members absent: None

**Approve minutes of last meeting:** *It was moved by Jim Jauquet and seconded by David Boyd to approve the minutes of July 22, 2008 as corrected. Motion carried unanimously. It was moved by Andy Coulson and seconded by Tom Birmingham to approve the minutes of July 29, 2008 as written. Motion carried unanimously.*

**Open discussion and correspondence:** No correspondence has been received. Jim Jauquet reported that the Peninsula Art School conditional use permit was approved by the Resource Planning Committee with the same stipulations recommended by the Gibraltar Town Board.

**Implementation 2008:**

- A. Future park areas, update: Jim Jauquet stated the Parks & Lands Committee is still working on the Statewide Comprehensive Outdoor Recreation Plan review.
- B. Future roadways, update: There is nothing new to report; Tom Birmingham and Jim Jauquet will check their calendars to schedule a meeting.

**Gibraltar sign ordinance overlay:** The discussion resumed at (4) Additional general sign requirements.

- 4a - ok
- 4b – recommendation to have outdoor displays covered in a stand-alone town ordinance as outdoor displays are not signs. Enforcement issues include retail space spilling over to lawn area increasing the total retail display space which may affect required parking spaces, setbacks, restrooms, RUE's, etc. Also recommended was limitation of the number of items that can be displayed outside as seen in the Sister Bay Outdoor Display Ordinance. Exceptions to the rule can be included at the Town Board's discretion.
- 4b – with the exception of outdoor displays the balance of the wording is ok as it advertising or identifying related.
- 4e – sandwich boards are currently prohibited but selectively allowed by the Town Board for such events as elections or concerts in the park. The purpose is to keep the boards out of the right of way and from the streetscape. It was agreed it was best to keep reader boards in the overlay.
- 4f – Use of the Sister Bay language was recommended with stained glass being stricken. Village of Sister Bay Zoning Code Sec. 66.0713 (f) "Signs should be constructed predominantly of natural materials, such as rough cedar, pine or other types of wood. ~~Stained glass may also be used.~~ Manufactured materials that give the appearance of wood are permitted. Signs with relief are encouraged.
- Historic signs – Signs of historic significance which make a contribution to the cultural, historic or aesthetic quality of the Town because of their unique construction materials or unique design, unusual age, prominent location or unique craftsmanship from another period

of time may be exempted from any or all size, height, animation, lighting, or setback requirements when duly authorized by the Gibraltar Town Board.

*It was moved by Andy Coulson and seconded by Linda Merline to adopt the recommendations as discussed. After discussion on the motion Linda Merline withdrew her second and Andy Coulson amended his motion to include "Flagpoles shall not exceed 35 feet in height." to section 5(a). The amended motion was seconded by Linda Merline. Motion carried unanimously.*

It will be requested that the sign ordinance overlay recommendations be on the October 1<sup>st</sup> town board agenda. David Boyd will present the recommendations.

**Sustainability practice within the Town of Gibraltar:** Dick Skare was not available this evening.

**Committee reports:**

- A. Preservation: Nothing to report at this time.
- B. Ground and surface water protection: Jim Jauquet reported that progress is slow but moving forward. Foth recommends assessing the condition of the storm sewer system prior to making any further recommendations. PLC, the company used by Fish Creek Sanitary District #1 for jetting and video work, was recommended by Bill Weddig to get an estimate to clean and video the stormwater system. A cost of \$4,000 – 6,000 is anticipated. Jim Jauquet will follow up on the quote. This may need to be a budget item for 2009.
- C. Official map: Jim Jauquet reported the storm water and wetlands component are online. The URL will be forwarded to the Commission members. The primary intention is to have the information available on the town computers. The next step is to work with the office. Additional overlays would include roads, parks, etc. Foth is near the end of the first contract. The next contract would bring in engineering component that would work with the Department of Transportation Highway 42 project.
- D. Housing: Nothing to report at this time.
- E. Comprehensive plan education: Linda Merline reported that the display pockets have arrived and the slat board has been purchased. Maintenance will be installing as time permits
- F. Transportation: Nothing to report at this time.

**Set next meeting date:** The next regular meeting is scheduled for Monday September 22, 2008 at 7:00 p.m.

**Adjourn:** *It was moved by David Boyd and seconded by Tom Birmingham to adjourn. Motion carried unanimously.* The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Beth Hagen, CMC  
Deputy Clerk-Treasurer