

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY, JULY 24, 2008**  
**GIBRALTAR TOWN CENTER**

**Call to Order:** The Ephraim-Gibraltar Airport Commission meeting was called to order by Myrv Somerhalder, chairman at 7:10 p.m.

Members present: Myrv Somerhalder, George Reynolds, Arvid Munson and George Hardiman  
Members absent: Don Freix and Mike McCutcheon

**Minutes:** *It was moved by Arvid Munson and seconded by George Reynolds to approve the minutes of June 19, 2008 as presented. Motion carried unanimously.*

**Airport Report:** The final punch list inspection was held with Clark Meyer of Omni Engineering. The gravel in front of the office will be replaced with grass and the gravel edge of the asphalt will be raised to the height of the asphalt. Arvid Munson stated the new trees are doing well. Bev Blietz added that the grass mowing has been done nicely. George Hardiman will contact ABC Rentals regarding additional vehicles. The aircraft parking numbers are down 90% compared to 2007. Bev Blietz stated that is due to pilots being left to the honor system.

Myrv Somerhalder stated the Knox box will need to be moved to the new building. Also the fire department foam does not need to be in a heated building.

**Airport Operation Ordinance:** Myrv Somerhalder stated the draft will need to be reviewed, voted on, sent back to the attorney for any revisions and then forwarded to the town and village for approval. The Commission is responsible for creating a disaster plan. In case of emergency the Door County Sheriff's Department should be notified then the FAA. The minimum standards mentioned in the draft relate to commercial businesses. The standard operating procedures (SOP's) will need to be updated to reflect changes in the ordinance. Parachute jumping and hang gliders will be addressed through other ordinances, SOP's and minimum standards per Somerhalder. Bev Blietz questioned who is considered the airport manager. Myrv Somerhalder stated he is the manager. *It was moved by George Reynolds and seconded by George Hardiman to approve the ordinance subject to tonight's commission changes. Motion carried unanimously.*

**Signage:** The maintenance department is scheduled to move the signs from the old building to the new building this week.

**Volunteers at Airport:** Bev Blietz stated that Dr. Mike McCutcheon is the only experienced volunteer that is a pilot. Self fueling will resolve some of this issue. Mrs. Blietz stated that professional staff is trying to volunteer more and cited safety as the reason that non-pilot volunteers have not been called. George Hardiman stated that he was trained by Dave Thomas and was given the go ahead but no one has contacted him. Myrv Somerhalder stated he has received several complaints about unmanned hours. He added that auto fuel cost is partially to blame. Bev Blietz suggested a per diem for volunteers.

**Maintenance Building:** See airport report.

**Sale of Equipment:** *It was moved by Arvid Munson and seconded by George Hardiman to purchase a mower for \$5,500. Motion carried unanimously. The sale of the old tractor and mower could be a potential revenue source.*

**Open discussion:** Tim Halbrook questioned the status of the economic impact study. Myrv Somerhalder responded that the study is being redone as the Bureau of Aeronautics (BOA) felt the integrity of the initially produced study was in question due to a software problem. A recalculation of the data is under way.

The Friends have not received a signed copy of the building lease.

**Adjourn:** *It was moved by George Hardiman and seconded by George Reynolds to adjourn. Motion carried unanimously and the meeting adjourned at 9:01 p.m.*

Respectfully submitted,

Beth Hagen CMC  
Deputy Clerk