

**TOWN OF GIBRALTAR
PLAN COMMISSION
TUESDAY, JUNE 24, 2008
7:00 P.M.
GIBRALTAR TOWN CENTER**

Call to order: The regular meeting of the Gibraltar Plan Commission was called to order at 7:11 p.m. by Tom Birmingham, chairman.

Members present: Tom Birmingham, David Boyd, Linda Merline, Andy Coulson and Jim Jauquet
Members absent:

Approve minutes of last meeting: *It was moved by David Boyd and seconded by Jim Jauquet to approve the minutes of May 20, 2008 as written. Motion carried unanimously.*

Open discussion and correspondence: Jim Jauquet reported there would be a housing conference July 23rd and 24th in Appleton. Anyone interested in attending should contact him.

David Boyd, representing the Town before the Resource Planning Committee (RPC), stated there were no questions at the Vandewalle hearing. Tom Birmingham stated it would be good to have a rotation of representatives for the hearings at the RPC and the Board of Adjustment. Whoever is the representative at a hearing puts forward the town perspective.

Implementation 2008:

- A. Planning commission website: The brochure sent from Sam Perlman has been added to the website.
- B. Needs assessment for future park areas and roadways: Andrea Kinsey Jauquet will present the Parks & Lands Committee findings next month. Tom Birmingham and Jim Jauquet met once for the roads component and are ready for field work; there are no conclusions at this time. Brian Merkel will be presenting an all purpose trail on the side of the road from Fish Creek to Sister Bay at the next meeting. Brian Merkel is in touch with a grant writer in Madison. David Boyd added that Washburn found grants and other funding under the sustainability header.

Gibraltar sign ordinance overlay, preliminary review: David Boyd suggested the entire commission read the Sister Bay and Ephraim ordinances. He stated the Sister Bay ordinance is in a particularly readable form. The ordinance was revised last year due to difficulties in some specifics (materials types). Sister Bay is split into 2 areas with differing permissions, the downtown area and the outlying area (B1). The outlying area (B1) has more liberal permissions.

- o Regarding outdoor display the number and types inventory and signs were questioned as to whether an item was a sign or inventory. Whether there should be a restriction on type of inventory or a limited number of single items displayed.
- o Outdoor display; not part of sign ordinance, in an area of single-issue zoning. They do address up to 10 items in B1. An absolute number was determined.
- o Outdoor display is related item use, distance of sidewalk.
- o Bob Kufirin and Denise Bhirido act as filters for the permitting process. The Plan Commission is part of the process. The Commission may determine size, color, and shape of the sign as part of a permit.
- o Sign materials should be predominantly natural materials; replicated natural materials are allowed.
- o Sandwich boards are limited for special events and fund raising June 1 through September 30 and for no longer than 7 days.

Sustainability: David Boyd stated that Dick Skare also attended the conference. The attendees were primarily municipal and business representatives.

- Eco municipalities and sustainability definitions and principles.
 - Use planning approaches that reduce dependence on hydrocarbons
 - Use concrete examples
 - Have a bottom up plan.
 - 3 main speakers of which 2 were the authors of Natural Step
 - A lot of good projects but not a systematic approach - spot approach. Washburn and Bayfield are using systematic approach.
 - The principles guide the philosophy in all that is done
 - Upon plan presentation determine how concretely the principles are embodied in each plan.
 - Look for ways to implement sustainability: recycle containers “Low hanging fruit”

Tom Birmingham recommended having Dick Skare speak to the commission regarding his ideas prior to making recommendations to the town board on whether should adopt Resolution #360.

Recommended readings begin with: “The Natural Step for Communities” & “The Sustainability Advantage”.

Committee reports:

A. Preservation: The historic preservation guidelines will be included in the next issue of the newsletter.

B & C. Ground and surface water protection and Official Map: Jim Jauquet, Linda Merline and Bill Weddig met with Mike Liebman of Foth and continued with mapping and focused on the stormwater area. Jim and Linda will proceed with the fieldwork on the stormwater inventory and photo data collection. Identified problem areas are Rileys Lane and the clinic. Town planning preparation for the 2012 highway project was begun; base engineering should be done soon. Foth has submitted a proposal for multiple years, which would be more from an engineering point of view. The study would be bent toward the upcoming highway project. Jim Jauquet reported that the layers are becoming more solidified. Jim Jauquet stated having potential permits go through the town prior to going to the County for permits would eliminate delay in notification. Tom Birmingham stated Bill Schuster already proposed a number of options for the town.

D. Housing: Linda Merline and Jim Jauquet attended an affordable housing meeting. The focus on the meeting was on attaining funding and the process. All agencies are on the brochure sent from Sam Perlman.

E. Transportation: Nothing to report.

F. Education project: Linda Merline spoke with Merrell Runquist, he suggested a bulk mailing brochures to all residents as well as a rack in the town office. Potential information includes: wetlands, invasive species general, lake shore cap, rent smart program, Land Trust open space, ground water, algae, homeowners guides, burning barrels. An education piece could be available for each topic in the plan. Pieces could be put in the newsletter and website.

Lighting: The Village of Egg Harbor has a lighting ordinance now.

Set next meeting date: The next meeting is scheduled for Tuesday, July 22, 2008 at 7:00 p.m.

Adjourn: *It was moved by David Boyd and seconded by Tom Birmingham to adjourn. Motion carried unanimously.* The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Beth Hagen, CMC
Deputy Clerk-Treasurer