

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY, APRIL 17, 2008**  
**7:00 P.M.**  
**GIBRALTAR TOWN CENTER**

**Call to Order:** The Ephraim-Gibraltar Airport Commission meeting was called to order by Myrv Somerhalder, chairman at 7:00 p.m.

Members present: Myrv Somerhalder, Don Freix, Arvid Munson and George Hardiman  
Member absent: George Reynolds

**Minutes:** *It was moved by Munson and seconded by Hardiman to approve the minutes of February 21, 2008 as presented. Motion carried unanimously.*

**Rental Cars:** Administrative Assistant Carrie Buhr of Phil Young Automotive d/b/a ABC Rentals gave a brief presentation of their service. There would be 4-5 cars on hand with a rental rate of \$60 per day. There is a \$10 commission for the rental and liability damage waivers and rental agreements will be provided. Liability insurance is an additional \$10 per day. Weekly and monthly rates are available at a reduced rate. Vehicles are allowed unlimited mileage. When taken out tanks are full and should be returned full. A minimum \$15 fee plus the cost of fuel is imposed if the rental is returned needing fuel. No foreign drivers or international licenses are allowed per ABC's insurance carrier. No one-way rentals are available. On a biweekly basis ABC will send someone to clean all the vehicles. The typical rentals are Taurus, minivans and 15 passenger vans. Harley motorcycles are also available for rental. Carrie will train volunteers and employees. ABC would be able to begin stocking vehicles in May.

Somerhalder thanked Ms. Buhr and Fred Young for the presentation.

*It was moved by Munson and seconded by Hardiman to proceed with ABC Rentals for the 2008 season. Motion carried unanimously.*

**Friends of Airport Report (FOEGA):** Tim Halbrook reported on plans for the Young Eagles fly out. Halbrook cited safety concerns and requested use of the radio, sweeping of the ramp, rolling of the grass runway and repair of the windsock. FOEGA will meet on April 23<sup>rd</sup> at the airport in preparation for the fly out. Ron Lapin requested 2 additional windsocks, 1 for each end of the runway. Halbrook stated that FOEGA would be willing to share the cost of the additional windsocks with the town. Somerhalder stated the construction contractor would be contacted regarding electrical work and open areas.

The make up of FOEGA is a mixed group of individuals per Somerhalder. Hardiman recommended inviting neighbors to participate. Halbrook invited the commission to become member participants.

Judy Harding of the Bureau of Aeronautics has not received the impact study request letter from the Village of Ephraim. Somerhalder stated that he sent a follow-up e-mail to Diane Kirkland at the village office.

**Maintenance Building Locks:** Somerhalder recommended a push-button lock for after hours use of the restroom. Munson stated the restrooms should have posted hours. *It was moved by Munson and seconded by Hardiman that the restroom hours should be the same as the other Town of Gibraltar facilities and that the hours should be posted at the door. Motion carried unanimously.*

**Old Hangar Lease Replacements:** There are approximately 4 outstanding leases. *It was moved by Munson and seconded by Hardiman to send letters to each of the outstanding hangar owners giving them 60 days to return a signed copy of their current lease; if no response is received a new lease will be entered into at the new lease rates. Motion carried unanimously.* Somerhalder stated this line of action was recommended by legal counsel.

**Fuel System Update:** Somerhalder stated he would show the commission where the system will be installed. The project is more complicated than Somerhalder originally thought. There will be designated individuals to maintain the system.

**Fuel Truck:** The aviation fuel truck will be put into operation for this year. AV fuel, a smaller diameter hose and fuel filter are on order for the truck. Maintenance will check the vehicle for any other maintenance issues.

**Electric Meter for Old Office:** Somerhalder stated an electric meter could be installed and FOEGA could then be billed by the town. Action Electric could install the meter. Steve Sohns suggested the possibility of a clamp on kilowatt meter. Another option would be to have WPS install a meter on the board and run the line under the taxiway to the old office. Somerhalder will call Action and check on cost for a meter. *It was moved by Freix and seconded by Munson that Somerhalder does further investigation and has a meter or devise to monitor electric use installed. Motion carried unanimously.*

**Old Office Lease:** The lease draft was reviewed. Munson stated the level of insurance would be better at \$300,000/500,000/50,000. Somerhalder will send the draft to the BOA for their review. Tim Halbhook will review and respond within a week on behalf of FOEGA. *It was moved by Freix and seconded by Munson to recommend sending draft 4/16/08 to the Gibraltar Town Board and the BOA upon further investigation of insurance rates. Motion carried unanimously.*

Somerhalder expects the BOA to come back with some recommendations. Somerhalder will bring the draft to the town board at the May meeting. Steve Sohns recommend that the town board have a special meeting to review and/or act on the draft lease to expedite. Lapin will get information about insurance.

**Sale of Airport Equipment:** Somerhalder stated the Village of Ephraim Board gave their support to sell the bucket and to use the money for airport improvement. Tim Biwer suggested to Somerhalder a sale price of \$5,000 with the cost of new mower approximately \$7,000. Biwer reported that the old tractor is leaking oil badly and the seals were never replaced. *It was moved by Munson and seconded by Hardiman to sell the buck. Motion carried unanimously.*

**Summer Help:** Somerhalder asked how many volunteers are available from the FOEGA. Lapin stated that John Neville, Dave Thomas and he were available. The commission agreed to use paid staff on weekends. Volunteers would be a welcome addition to paid staff on the weekends. Volunteers will staff the office weekdays. Paid employees and volunteers should contact Sharon Kellner at the town office

**Open Discussion:** Halbhook stated that internet service is needed. Somerhalder contacted Charter to see if it was feasible to run cable service to the airport. Charter would not extend the service. Halbhook requested that if the SRE office gets internet service FOEGA would like to tap into the service. Somerhalder stated it is up to FOEGA to get their own internet service.

Halbrook requested use of the old office April 23<sup>rd</sup> and the weekend of the fly out. There was a consensus of the commission to allow the use of the old office building for the fly in or its rain date.

**Adjourn:** *It was moved by Munson and seconded by Hardiman to adjourn. Motion carried unanimously and the meeting adjourned at 8:39 p.m.*

Respectfully submitted,

Beth Hagen, CMC  
Deputy Clerk-Treasurer