

**TOWN OF GIBRALTAR
SPECIAL MEETING WITH CLOSED SESSION
PER WISCONSIN STATE STATUTES 19.85(1) (c)
WEDNESDAY, JANUARY 30, 2019
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
6:00 PM**

Approved: February 6, 2019

Call to order: Dick Skare called the Special Meeting or order at 6:08 p.m.

Roll call /quorum: Skare stated that Steve Sohns on his way and that a quorum of the board was present.

Present: Dick Skare, Barb McKesson, Dwayne Daubner, Bill Johnson – Steve Sohns was in route.

Agenda/proper notice/adopt agenda: *Motion: (Daubner, McKesson) to adopt the agenda as written. Carried*

Determination of Police Chief recruitment schedule, position description and advertising process: Steve Hinz PAA LLC joined the meeting via conference call. Steve stated that the partner having particular expertise is Dave Fankhauser, Police Chief City of Keil. He also knows Gibraltar well. A job revised and expanded job description is being crafted. The position is a combination of chief and patrol position which will be made clear in the ad. A brochure is also being created. Photos of the squad and Town Center are needed by Friday. If there is a relatively small pool of qualified applicants, the timeline can be accelerated. The title of Police Chief will be used as there is value in the title, it is a recruitment tool. It will be clear in the ad that it is a 1-person operation. The salary range is \$60,000 – 65,000 which mirrors the fire chief. Requirements: have to be certified police officer in the State of Wisconsin., a bachelor's degree is desired, law enforcement experience preferably in Wisconsin. The position will be advertised in Wisconsin and Illinois police networks, Wisconsin Towns Association and League of Municipalities.

Draft schedule:

- o 2/4 posting date for online ads
- o 2/25 application deadline
- o 2/27 board review and selection
- o 3/20 board review of semi finalists with reference profiles to select 3-5 finalists
- o 3/29-30 finalists' reception, interviews, board deliberation
- o Hinz authorized to negotiate terms with candidate, next board meeting to make official offer
- o Once official offer executed 4 weeks to report for the job, preferable end of April

Adjourn to closed session according to Wisconsin State Statutes 1985(1) (c): *Motion: (Johnson, Daubner) to go into closed session according to Wisconsin State Statutes 1985.(1)(c) by Roll Call vote: Skare, Sohns, McKesson, Daubner and Johnson. Carried at 6:53 p.m.*

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Employee reviews

Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt resolution on issues discussed in closed session: *Motion: (Johnson, McKesson) to Reconvene to open session pursuant to State Statute 19.85(2) to take any action(s) or adopt resolution on issues discussed in closed session at 10:47 p.m. Carried*

Approve action(s) taken in closed session: *Motion: (Daubner, Sohns) to approve the action taken in closed session - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Employee reviews. Carried*

Adjourn: *Motion: (Johnson, Daubner) to adjourn the meeting at 10:48 p.m. Carried*

Respectfully Submitted,

Beth Hagen, Clerk