

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY, SEPTEMBER 20, 2018**  
**GIBRALTAR TOWN CENTER**  
**9:00 A.M.**

**Approved: October 18, 2018**

**Call to order:** The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:02 a.m.

**Roll call/quorum:**

Members present: Marty Franke, Jon Neville, Gary Chadoir, and Myrv Somerhalder.

Absent: Brett Lecy and Gary Glojek

**Agenda/ proper notice/adopt agenda:** *Motion: (Neville, Chadoir) to adopt the agenda as presented. Carried*

**Approve minutes of previous meeting:** *Motion: (Chadoir, Somerhalder) to approve the minutes of August 16, 2018, as written. Carried*

**Public comment:** Don Friex inquired about the private wells and septic systems and if grant money is at risk. Franke provided an update.

**Remove from the Table: Consideration of Parrish Properties LLC Lease and Request for a Well/Holding Tank, Hangar E-6:** *Motion: (Neville, Somerhalder) to remove from the table. Carried*

**Consideration of Parrish Properties LLC Lease and Request for a Well/Holding Tank, Hangar E-6:** Somerhalder stated the addendum to the lease was split between 3 hangar owners, each paying \$100. The addendum for Parrish would be \$300. The current location of the request is within the paved area of the master plan. An alternate was presented last month. Neither Parrish nor a representative is present. *Motion: (Neville, Somerhalder) to table. Carried*

**Review Updated Financials:** The Commission reviewed the financials

**Review Airport Parking and Lease Rates:** Rates have not increased for several years. Neville suggested a 5% increase. *Motion: (Neville, Chadoir) to increase airport parking rates as discussed, to leave the lease rate a \$0.48, to be reviewed annually. Carried*

**2019 Budget:** The Commission reviewed the budget from last month.

**Chair Report:** Franke has further researched whether a farmer would be interested in leasing part of the airport land. He has contacted Tim Biwer. Who may know someone interested. Prepping the land would be an airport expense.

**Friends Report:** Neville reported the Friends group is up to 73 members. At last night's meeting, they determined the membership fee will remain at \$12. Still searching for a student to award the scholarship.

**Airport report:** A full load of fuel was purchased. Currently priced competitively at \$5.19. Average within the area is \$4.85-\$4.96.

The Friends building is in need of repairs. Halbrook provided an estimate to reside and construct a new deck with composite material for \$8000. The Friends will contribute \$3000. Will request the Town/Village to contribute \$2500 each.

A volunteer came in with a tractor and graded 2 areas and planted grass seed behind A row and along the south side of the new hangars.

Neville met with the Ephraim Fire Dept and a few members of the Gibraltar Fire Dept. An emergency plan needs to be revised and implemented. Specifically, whom to contact in the event of an incident.

Hagen pointed out in the past there have been jurisdictional questions. A training session with all departments would be beneficial.

**Payment of Bills:** *Motion: (Neville, Somerhalder) to pay the bills as presented. Carried.*

**Set Next Meeting Date:** October 18, 2018 at 9:00 a.m.

**Adjourn:** *MOTION: (Neville, Chadoir) to adjourn at 9:52a.m. Carried*

Respectfully submitted,

Kelly Murre, Deputy Clerk