

Approved: September 20, 2018

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION
THURSDAY, AUGUST 16, 2018
GIBRALTAR TOWN CENTER
9:00 A.M.**

Call to order: The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:00 a.m.

Roll call/quorum:

Members present: Marty Franke, Jon Neville, Gary Chadoir, Myrv Somerhalder, and Brett Lecy.
Absent: None

Agenda/ proper notice/adopt agenda: *MOTION: (Neville, Chadoir) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting: *MOTION: (Neville, Chadoir) to approve the minutes of July 19, 2018, as amended. Carried*

Public comment: None

Remove from the Table: Consideration of Parrish Properties LLC Lease and Request for a Well/Holding Tank, Hangar E-6: *Motion: (Lecy, Neville) to remove from the table: Consideration of Parrish Properties LLC Lease and Request for a Well/Holding Tank, Hangar E-6. Carried*

Consideration of Parrish Properties LLC Lease and Request for a Well/Holding Tank, Hangar E-6: Brian Siegworth presented a plan with alternate tank and well locations. The alternate tank location would be on top of electrical conduit and will need to be moved a little further from the building. The original proposed well is only 9 ft from the building and within the setback of other LP tanks. The master plan has asphalt all the way to the back of hangar E-6. The original location will affect the future plans. Siegworth stated there would be a financial hardship to Mr. Parrish because part of the well is already drilled. He encourages the Commission to review the master plan. Parrish will also need an addendum to his current lease.
Motion: (Somerhalder, Lecy) to table to review future master plans. Carried

Consideration of Right of First Refusal for Hangar C-1, Tim Halbrook: *Motion: (Neville, Chadoir) to recommend to the Town/ Village Boards to pass on the right of first refusal. Carried*

Consideration of Sale of Hangar C-1 to Craig Harvey, K-Air Inc: *Motion: (Neville, Chadoir) to recommend to the Town/ Village Boards to allow the sale of Hangar C-1 to Craig Harvey, K-Air Inc. Carried*

Consideration of Lease Agreement for Hangar C-1 with Craig Harvey, K-Air Inc: *Motion: (Neville, Lecy) to recommend to the Town/ Village Boards to enter into a lease with Craig Harvey, K-Air Inc. Carried*

Review Updated Financials: *Motion: (Neville, Lecy) to approve the financials as presented. Carried*

2019 Budget: The Commission reviewed the 2019 budget spreadsheet to finalize next month.

Chair Report: Franke researched turning some of the airport property into farmland. He presented a drawing from OMNI with setbacks. Approximately, 32-33 acres could be utilized. OMNI is looking into the cost for clearing and Franke will reach out to local farmers for interest.

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Friends Report: Neville reported they are up to 70 members. The Friends are considering siding the building and installing a new deck.

Airport report: Neville reported a full load of fuel will need to be purchased going into fall. Neville thanked the volunteers for mowing the grass. Would like Town maintenance to brush the property.

Payment of Bills: *Motion: (Lecy, Somerhalder) to pay the bills as presented. Carried.*

Set Next Meeting Date: September, 2018 at 9:00 a.m.

Adjourn: *MOTION: (Neville, Lecy) to adjourn at 10:47 a.m. Carried*

Respectfully submitted,

Kelly Murre,
Deputy Clerk