

**Town of Gibraltar  
Board of Review  
Gibraltar Town Center  
July 25, 2018**

**Approved: August 1, 2018**

**Call Board of Review to order:** The 2018 adjourned Board of Review for the Town of Gibraltar is hereby called to order at 6:00 p.m. by Dick Skare.

**Roll Call:** Present by roll call: Steve Sohns, Dick Skare, Bill Johnson, Barb McKesson, Dwayne Daubner and Alternate Myrv Somerhalder.

Also present are Beth Hagen Clerk, Ryan Anderson Assessor

**Confirmation of appropriate Board of Review and Open Meetings notices:** The Notice of Adjournment and agenda have been publicly posted according to law.

**Select a Chairperson for Board of Review:** A nomination for Dick Skare was received; no other nominations were brought forward. *Motion: (Steve Sohns, McKesson) by voice vote to select Dick Skare for Chairperson. Carried*

**Select a Vice-Chairperson for Board of Review:** A nomination for Steve Sohns was received; no other nominations were brought forward. *Motion: (Daubner, Johnson) by voice vote to select for Vice-Chairperson. Carried*

**Verify that a member has met the mandatory training requirements:** The clerk verified that Dick Skare and Bill Johnson had completed the mandatory training requirement. The training affidavit was filed with the Department of Revenue.

Review of new laws: Ryan Anderson gave an overview of changes to personal property reporting and the Supreme Court decision regarding the Town of Dover.

*Motion: (Sohns, Johnson) to deny waivers of Board of Review hearing requests. Carried*

Receipt of the Assessment Roll by the Clerk from the Assessor: The assessment roll was received by the Clerk from the Assessor. The assessor signed the roll book and clerk witnessed his signature.

Receive the Assessment roll and sworn statements from the Clerk: The assessment roll and sworn statements were received by the Board of Review from the Clerk.

Review the Assessment Roll and Perform Statutory Duties: Examine the roll, correct description or calculation errors, add omitted property, and eliminate double assessed property: The Board of Review examined the roll and found no description or calculation errors, no omitted property was added and there were no double assessed properties.

Discussion/Action – Certify all correction of error under state law (sec. 70.43, Wis. Stats.): There were no corrections from the prior year. *Motion: (Johnson, McKesson) certified there were no errors. Carried*

Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll: Anderson stated the current level of assessment is 100% of equalized value. 82 residential arms-length sales and 10 commercial sales. 15-20 properties were visited on Chambers Island. The old Retreat property went on the roll as vacant property. Vacant land is selling for 8-10% less than what being assessed.

Allow taxpayers to examine assessment data: There were none.

During the first two hours, consideration of:

Waivers of the required 48-hour notice of intent to file an objection when there is good cause: There were none.

Requests for waiver of the BOR hearing allowing the property owner of an appeal directly to circuit court: There were none.

Requests to testify by telephone or submit sworn written statement,

Subpoena requests: There were none.

Act on any other legally allowed/required Board of review matters: There were none.

Review Notices of Intent to File Objection: The Clerk stated that no written or oral objections had been filed.

**Proceed to hear objections, if any and if property notice/waivers given unless scheduled for another date:** There were none.

**Consider/act on scheduling additional BOR dates:** No additional dates were needed.

**Adjourn:** *Motion: (Johnson, Sobns) to adjourn the 2018 Board of Review at 8:00 p.m. Carried*

Respectfully Submitted,

Beth Hagen, Clerk