

Approved: June 25, 2018

**TOWN OF GIBRALTAR
BUILDING COMMITTEE
GIBRALTAR TOWN CENTER
MONDAY, JUNE 25, 2018
7:00 A.M.**

Call to order: The special meeting of the Town of Gibraltar Building Committee was called to order at 7:00 A.M. by Karl Stubenvoll, Chairman.

Roll Call/Quorum: A quorum of the Committee was present.

Members present: Karl Stubenvoll, Steve Sohns, Tony Fiorato, Laurie Buske, and Jayson Merkel

Also present: Patrick Strantz, Maintenance Supervisor

Absent: None

Proper Notice/Adopt Agenda: *Motion: (Sohns, Stubenvoll) to adopt the agenda as posted. Carried.*

New Town Shop: The committee inspected both the main and cold storage buildings. Items of note include:

- Surveillance system not set up (Call Door Guard Security)
- HVAC service schedule
- Water Softener
- Overhead door maintenance schedule
- Paving

Fire Department: The committee inspected the Fire Station. Items of note include

- Level drive between shop and fire station
- Cage around LP pipes
- Paint bollards
- Overhead door windows
- Overhead door gasket
- Move sign to side of building
- Soffit light cleaning
- Weed control
- Outside condenser pipe insulation
- Water leaking from condenser pipes (inside)
- Roofer to check shingles and vents
- Paint meeting room
- Meeting room screen
- Kitchen tile/trim
- Grout cleaning
- Women's restroom door knob is loose
- Furnace maintenance schedule
- East wall outlet cover

Adjourn: *Motion: (Buske, Sohns) to adjourn at 8:28 A.M. Carried.*

Respectfully Submitted,

Kelly Murre,

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Deputy Clerk