

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING WITH CLOSED SESSION
PER WISCONSIN STATE STATUTES 19.85 (e)
WEDNESDAY MAY 2, 2018
7:00 PM**

Approved: June 6, 2018

Call to order: Dick Skare called the regular meeting to order at 7:00 p.m.

Roll call/quorum:

Board members present: Dick Skare, Steve Sohns, Barb McKesson, Dwayne Daubner and Bill Johnson

Board members absent: None

Agenda/proper notice/adopt agenda: *Motion: (Johnson, McKesson) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting(s): *Motion: (Sohns, McKesson) to approve the minutes of April 2, 2018, regular meeting as corrected. Carried Motion: (Sohns, McKesson) to approve the minutes of April 2, 2018, special meeting as presented. Carried Motion: (Daubner, Johnson) to approve the minutes of April 18, 2018, 2:00 p.m. special meeting as presented. Carried Motion: (McKesson, Sohns) to approve the minutes of April 18, 2018, following 2:00 p.m. special meeting as presented. Carried Motion: (Daubner, Johnson) to approve the minutes of April 23, 2018, special meeting as written. Carried Motion: (Daubner, Johnson) to approve the minutes of April 25, 2018, special meeting as written. Carried Motion: (McKesson, Sohns) to approve the minutes of April 26, 2018, special meeting as presented. Carried*

Carried

Carried

Carried

Carried

Committee Reports

Parks & Lands: Brian Hackbarth stated the committee continues moving to a more green approach in the parks. Kari Hagenow and Bonnie Ansley held an invasive species day at the Ansley property and gave a good presentation.

Fire Department/EMR: Fire Chief Jerrad Anderson stated that Saturday May 12th and 19th smoke detectors will be installed. The department will be providing some of the staffing at the ½ Marathon.

Noble House: Barb McKesson reported that the season's advertising is out and the funeral pieces for the house in mourning are being put together.

Airport: No report.

Watershed: Linda Merline stated that Judith Kalb joined the WAV group and spotted the first sucker in the creek. The 5th grade school project will be joining at the creek now the suckers have arrived.

Planning: Linda Merline stated did not meet this month due to lack of a quorum.

FCCA: Bob Speilman reported this weekend is the unofficial start of the season, advertising is in gear and everything is ready to go. Annual meeting will be on the 15th.

Harbor Commission: The commission will be meeting on Friday at 7:30 a.m.

Room Tax: Bill Weddig stated the commission met in April and reviewed February numbers.

Building Committee: Steve Sohns stated a walk through was done at the Noble House and the Annex.

Maintenance Report: Maintenance Supervisor Patrick Strantz stated road sweeping and clean-up will be finished Friday morning.

Clerk Report: Beth Hagen stated the Special Election Primary is the 15th and the polls will be open from 7:00 a.m. – 8:00 p.m. Election day registration is available.

Door County Coastal Byways Council: Beth Hagen stated there was nothing to report at this time.

Chairman: Dick Skare stated Fund for Lake Michigan Grant was submitted. Spring Road has been pulverized. Sediment is not getting into the creek. Next week the high points will be ground for an improved sight line. Goal is to pave in June.

County Supervisor: No report.

Public Comment:

- Liz Haack questioned the status of the picnic table ordinance.
- Judith Kalb suggested electronic reports for annual meeting be put online as a sustainable option as well as print.

Agenda Items:

Remove from the table Plan Commission appointment(s): *Motion: (Johnson, McKesson) to remove Plan Commission appointment(s) from the table. Carried*

Plan Commission appointment(s): Two letters of interest were received Kathy Hollister and Don Freix. Hollister was not in attendance. Freix felt it was a citizen's responsibility to give back to the community. *Motion: (Daubner, McKesson) to appoint Don Freix to the Plan Commission term ending 1/1/2020. Carried*

Parks & Lands Committee appointment(s): Three letters of interest were received for two positions on the committee: Dwyane Daubner, Tom Thurman and Karl Stubenvoll. *Motion: (McKesson, Skare) to appoint Tom Thurman. Carried with Sobns opposed. Motion: (McKesson, Johnson) to appoint Daubner to the committee. Carried, Daubner abstained.* The board thanked Karl for being on the committee.

Consideration of Library Book Drop Purchase: Holly Somerhalder gave a short summary of the constant rusting issues with the current unit and the lengths to mitigate them. This opportunity came up and Strantz verified that the potential replacement unit would fit in the same space and a concrete pad could be poured in that location also. *Motion: (Johnson, McKesson) to purchase the book drop. Carried*

Special Event Request Fall 50, October 20, 2018, Law Enforcement: Sean Ryan stated this will be the 13th year for the Fall 50. The course has changed in that the hand off and vehicle parking will be at Gibraltar School. Ryan is requesting assistance traffic by law enforcement the day of the event. *Motion: (Johnson, Sobns) to approve the use of law enforcement for the event. Carried*

Consideration of Hwy 42 Streetlight Project Assessment: Bob Kufirin gave 2 options for assessment. Boundaries of the project were used in his analysis.

- Rooftop straight split in the number of properties
- By the foot.
- 70 lamps would be at private properties the balance would be at schools and municipal/state properties, 9 at school, 2 YMCA, 4 Shore Road
- Light pole & base divided by 68 fixtures
- The infrastructure could be taken care of by the town
- Must come up with a formula that is reasonable to all affected
- Village area and outside, is there a difference in benefit to residential and commercial
- Visitors may be the biggest benefits
- Use of room tax
- Straight line will not work, formula based is needed

Motion: (Johnson, McKesson) to table until further information is received from Kufirin. Carried

Food Truck Enforcement: The draft letter from Attorney Gagan to Door County Land Use Services was reviewed and approved. *Motion: (Sobns, Daubner) to send out the letter as drafted. Carried*

Consideration of initial beach site preparation: Skare stated the stone foundation has been one of the hold-ups on the house move. After the house is moved a new proposal from Harbor Construction will address trees to be removed and initial grading/preparation. The sanitary lateral will need to be capped and protected and the well abandoned due to non-compliance. Strantz will contact Joe at FCSD#1. Safety fence to be put up. Dick will look at the contract with Christy Weber. "Reasonable condition" in contract. Barb will make sure the arbor will be removed. GHA wants the picket fence but it is falling apart. Does the town want/need the stone for the project? The stone will be a separate issue on a special meeting to be held following the road review. *Motion: (Johnson, Daubner) to table action on initial beach site preparation proposal. Carried*

Consideration of All-terrain vehicle and utility-terrain vehicle route: Hagen stated this was brought to Chief Crowell's attention by the Town of Baileys Harbor regarding enforcement on West Meadow. This was not brought forward by ATV/UTV users. Users brought the request to Southern Door; Sohns recommended if considering it should be looked at as a bigger picture. *Motion: (Skare, Johnson) not to consider an ATV/UTV route. Carried*

Determination of Rapid Flashing Beacon for Hwy 42 resurfacing project: *Motion: (McKesson, Johnson) to go with the preferred option beacon (standard) Carried*

DNR well variance request for Fish Creek Dock/Town Hall: Patrick Strantz stated Laurel Braatz is not concerned about a setback. Strantz added the casing depth cannot be determined so the well must be replaced. Braatz recommends a survey to determine elevation for casing height. Skare will check with Pete Hurth for the USGS elevation point and surveys. Two wells with new piping should be considered per Sohns citing old pipe etc. Attorney Gagan stated the cost to fight the well replacement would be \$5,000 – 10,000. *Motion: (McKesson, Sohns) to survey both locations and get competitive bids for drilling. Carried* Patrick Strantz to follow up with getting multiple bids for a Fall installation.

Clean up the boat trailer parking lot: Skare stated the existing gravel boat trailer lot will be needed shortly for the season. Patrick Strantz recommends removing the debris to the existing county debris field and putting down a truck pad. Skare stated the county could remove the debris piles and then have Strantz bring in gravel and realign the bumpers. Bob Spielman added that his driveway needs to be cleaned and a line/tape along edge of gravel surface. The county has not replaced Spielman's light pole. *Motion: (Johnson, Sohns) to have the County Highway Department clean up, put down truck pad; chips combined into one pile out of the way. Carried*

Consideration to postpone/reschedule Conditional Use Permit application for plan change: Skare stated he will be meeting with Rick Brauer tomorrow; he will ask about the CUP schedule. Sohns stated the pull through trailer parking is not a determination the county should make. Chris Hulber of the DNR checked on the grant restrictions and recreation-based vehicles would be allowed. A Harbor Commission recommendation should be gotten. *Motion: (Sohns, Johnson) to postpone. Carried*

Set date for joint meeting with Harbor Commission: Skare stated he will call Dave Harris and Attorney Paul Kent for available dates.

Set date for joint meeting with Plan Commission: Linda Merline stated the commission is completing work to present to the board at the joint meeting and asked for a delay on scheduling. *Motion: (Johnson, Daubner) move to table. Carried*

Set date for meeting of the electors – beach project: Given the anticipated elector turnout the Gibraltar Schools gym will be checked for availability for the week of July 9th. Options for the beach should be available prior to the meeting at the town office, hallway and on the website. *Motion: (Johnson, McKesson) to check the availability of the school gym for the week of July 9th. Carried*

2017-18 Operators License: *Motion (Johnson, Sohns) to approve the 2017-18 operators licenses for Katelyn Brunswick, Thomas Kezjos and Roger Bergen. Carried*

Payment of bills: *Motion: (Sohns, Johnson) to pay the bills as presented. Carried*

Enter into closed session: *Motion: (McKesson, Johnson) to enter into closed session 10:14at p.m. Carried by roll call vote: Skare, Sohns, McKesson, Daubner and Johnson*

Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition for public purposes.

Exit closed session and enter into open session: *Motion: (Sobns, Johnson) to exit closed session and move into open session at 11:23 p.m. Carried*

Approve action(s) taken in closes session:

Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition for public purposes. No action was taken.

Adjourn: *Motion: (Johnson, Daubner) to adjourn at 11:23 p.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk