

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING WITH CLOSED SESSION
PER WISCONSIN STATE STATUTES 19.85 (e)
MONDAY APRIL 2, 2018
7:00 PM**

Approved: May 2, 2018

Call to order: Dick Skare called the regular meeting to order at 7:15 p.m.

Roll call/quorum:

Board members present: Dick Skare, Steve Sohns, Brian Hackbarth, Barb McKesson and Dwayne Daubner

Board members absent: None

Agenda/proper notice/adopt agenda: *Motion: (Hackbarth, Daubner) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting(s): *Motion: (Sohns, McKesson) to approve the minutes of March 7, 2018, regular meeting as corrected. Carried Motion: (Sohns, Daubner) to approve the minutes of March 21, 2018, special meeting as presented. Carried*

Committee Reports

Parks & Lands: Brian Hackbarth stated that while waiting for spring, an invasive species day will be held at the Ansley property on April 28th from 10 a.m. to 1 p.m. The next meeting is scheduled for April 17th at 8:00 a.m.

Fire Department/EMR: No report

Noble House: Laurie Buske thanked Gibraltar Historical Association members for their renewals and encouraged non-members to join. Scheduled for 2018 will be a living history weekend with horse shoeing at Noble Square, 4 Gibraltar Talks, and a lemonade sale at the Summer Festival.

Watershed: Linda Merline reported the volunteers will again participate in the Sucker count for the Shedd Aquarium, monitoring will start in May.

Airport: No report.

Planning: Linda Merline stated in October the board passed the Fish Creek Plan, one of the actions was to work with the school. Vinnie Chomeau will be bringing 5th graders to the creek when the suckers are running. A River Management grant to carryout 3 of the outcomes of the plan has been awarded. The commission met jointly with the Parks & Lands Committee. The commission and committee agreed to have Parks & Lands pursue invasive species in Fish Creek Park. The committee will also take over the part of the plan that deals with dying Ash in the park and their replacement.

FCCA: Jackie Smethurst stated she attended the Governor's Conference on Tourism and is working towards the Summer Festival.

Harbor Commission: Dave Harris stated the dock is seasonally quiet. The dockmaster is set and staffing is being worked on. The dock will open May 17th for the season. The commission is looking into engineering firms to explore how the facility could be better used.

Room Tax: Bill Weddig reported that the zone is running smoothly.

Building Committee: Karl Stubenvoll stated the committee did not meet this month.

Clerk Report: Beth Hagen stated the Spring Election is tomorrow and the polls will be open from 7:00 a.m. – 8:00 p.m. Election day registration is available.

Door County Coastal Byways Council: Beth Hagen stated there was nothing to report at this time.

Chairman: Dick Skare stated there was nothing to report.

County Board: Supervisor Steve Sohns reported a presentation was given on beach health monitoring. The County Board voted to loan money to the Cana Island Fund for a small storage garage on the mainland, a welcome center and the updating of the innkeeper area of the lighthouse. The board voted to start a criminal justice collaborating council. The state has made changes to the permitting of conditional uses. It may be more difficult to meet the qualifications but will be a more thorough process. A safe harbor is being considered at Whitefish Dunes. Sohns thanked everyone for being able to serve on the county board.

Public Comment:

- None

Agenda Items:

Review/Approve 2017 Draft Audit: Virginia Hinz of Schenck gave an overview of the 2017 Audit. An unmodified opinion was given which states that the financial statements are correct. There were no findings of non-compliance. *Motion: (Sobns, McKesson) to approve the audit as presented. Carried*

Remove from the table Special Event Request: YMCA 3866 Gibraltar Road, April 21, 2018 Healthy Kids Day, Banner: *Motion: (Hackbarth, McKesson) to remove from the table Special Event Request: YMCA 3866 Gibraltar Road, April 21, 2018 Healthy Kids Day, Banner. Carried*

Special Event Request: YMCA 3866 Gibraltar Road, April 21, 2018 Healthy Kids Day, Banner: Nick Lee requested a 3' x 7' banner be allowed on the corner for 2 weeks prior to the event. The standard practice for banners is 1 week prior. *Motion: (Hackbarth, Daubner) to approve the special event request for the YMCA Healthy Kids Day on April 21st allowing a banner on the corner of the property 2 weeks prior to the event. Carried*

Special Event Request: Gibraltar Area Schools, Viking 5K, June 1st, 1-3 p.m., requesting Gibraltar Road closure STH 42 to CTH A: Tim Mulrane stated this would be the 3rd year for the Viking 5K, about 500 students and staff that participate. This is part of the school safety program and is also used as a mock evacuation drill. No complaints were received by the school from the event. A letter is sent to the property owners prior to the event. *Motion: (Daubner, McKesson) to approve the event with road closure from 1-3 p.m., closure signs, a flag and small sign notifying of the road closure 1week prior. Carried*

Special Event Request: Friends of Gibraltar Hairpin 5K Run/Walk, July 4th, Use of Town Hall, Law Enforcement: Vinnie Chomeau presented for the Friends. Request is for use of the Town Hall the 3rd & 4th with the run on the 4th. Closure of Main Street to Gibraltar Bluff Road and assistance by Gibraltar Police Department was also requested. *Motion: (Hackbarth, Sobns) with portables from the event to remain in place from July 3 to the 9th for the Summer Festival. Carried*

Plan Commission Appointment: Two letters of interest were received - Kathy Hollister and Don Freix. The board asked that both individuals be in attendance for questions. *Motion: (Daubner, McKesson) to table. Carried*

Beach Project:

Pier Alternative: *Motion: (Hackbarth, Daubner) to send to Harbor Commission for their review and recommendation. Carried* Bulkhead line pros and cons, cost, conversation with Attorney Paul Kent

Bath House design alternatives: Discussion points

- ✚ Foregoing the fireplaces, donors for fireplaces
- ✚ Cathedral ceiling (need vs. want) but keep the clerestory lighting
- ✚ Make the building so the gathering hall could be added later
- ✚ Revenue generator on the rental of the gathering hall
- ✚ No clear cost for building with take aways
- ✚ Ask for 1500 sf and 960 sf cost with deductions
- ✚ Privacy wall at men's urinals
- ✚ Need to look further into the future when designing the building; flex space, cost benefit of rentals
- ✚ Outdoor pavilion - extended roof vs. pergola.
- ✚ Keep dormers for historical character of the building
- ✚ Fencing from OHWM to the road it can be a solid fence

Motion: (Hackbarth, Daubner) to table the bathhouse until next meeting with answers. Carried

Stormwater outfall alternatives: No new information

Timeline: Needs to be put out to community first; then decide way forward

Fund for Lake Michigan pre-proposal grant: No updates on the submitted pre-proposal

Parks & Lands Committee appointment advertising: *Motion: (Hackbarth, Sohns) to approve the advertisement for the Parks & Lands Committee appointment. Carried*

*A break in the meeting was taken at 9:03 p.m. The meeting resumed at 9:07 p.m.

Flood Plain engineering cost: Skare reported that the mapping is beyond Baudhuin's capabilities and do not have the desire to do. The question to be answered is should this be left alone; it may help some and hurt others. *Motion: (McKesson, Skare) the town of Gibraltar not do the flood plain evaluation. Carried with Hackbarth opposed.*

DNR well variance request for Fish Creek Dock/Town Hall: Hackbarth recommended challenging the DNR citing grandfathering of the well and that there were no failed water tests to trigger the replacement. He thought costs for replacement and clean up could easily exceed \$50,000. An estimate of costs to contest is needed from Attorney Gagan. The setback needed from the Ordinary High Water Mark (OHWM) is an unknown and Hackbarth wanted a written DNR response from someone other than Braatz. *Motion: (Hackbarth, Sohns) to get a price quote from the attorney to challenge and make a decision after that. Carried* Respond to the DNR that the town is seeking legal advice.

Building Committee recommendation on Library furnace: Karl Stubenvoll reviewed the committee's findings. A 2-stage furnace option was not given by Eagle. *Motion: (Sohns, Daubner) to get a new proposal from Eagle with a 2-stage option. Carried with Hackbarth opposed.*

Schedule 2018 Open Book and Board of Review: *Motion: (Hackbarth, McKesson) to set the Open Book for June 23rd from 10 a.m. – Noon and the Board of Review for July 25th at 6:00 p.m. Carried*

Continued County Crackfilling: The list of filled in 2017 has been requested of the County. The road review should be done first to re-evaluate crackfilling needs. *Motion: (Sohns, Hackbarth) to table. Carried*

Schedule 2018 Road Review: *Motion: (Sohns, Hackbarth) to set the 2018 road review for May 9th at 6:00 a.m. Carried*

Payment of bills: *Motion: (Daubner, Sohns) to pay the bills as presented. Carried*

Enter into closed session: *Motion: (McKesson, Daubner) to enter into closed session 9:57 at p.m. Carried by roll call vote: Skare, Sohns, Hackbarth, McKesson and Daubner*

Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition for public purposes.

Exit closed session and enter into open session: *Motion: (McKesson, Daubner) to exit closed session and move into open session at 10:15 p.m. Carried*

Approve action(s) taken in closes session: *Motion: (Sohns, Daubner) to approve the action taken in closed session. Carried*

Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition for public purposes.

Adjourn: *Motion: (Hackbarth, McKesson) to adjourn at 10:17 p.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk