

TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING WITH CLOSED SESSION
PER WISCONSIN STATE STATUTES 19.85 (e)
WEDNESDAY, MARCH 7, 2018
7:00 PM

Approved: April 2, 2018

Call to order: Dick Skare called the regular meeting to order at 7:00 p.m.

Roll call/quorum:

Board members present: Dick Skare, Steve Sohns, Brian Hackbarth, Barb McKesson and Dwayne Daubner

Board members absent: None

Agenda/proper notice/adopt agenda: *Motion: (McKesson, Sohns) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting(s): *Motion: (Daubner, Hackbarth) to approve the minutes of February 7, 2018, regular meeting as presented. Carried Motion: (Hackbarth, McKesson) to approve the minutes of February 13, 2018, special joint meeting as presented. Carried Motion: (Sohns, Daubner) to approve the minutes of the February 15, 2018 special meeting as presented. Carried Motion: (McKesson, Daubner) to approve the minutes of February 21, 2018, special meeting as corrected. Carried with Hackbarth and Sohns opposed. Motion: (Hackbarth, Sohns) to approve the minutes of February 22, 2018, special meeting as corrected. Carried*

Committee Reports

Parks & Lands: Brian Hackbarth reported the committee is working on a tree planting plan in Sunset Park. Two additional diseased Ash trees will be removed in Clark Park with replacement trees on order. Chambers Island Light House opening and closing procedures were reviewed. An invasive species day will be held at the Ansley property April 28th from 10 AM to 1 PM.

Fire Department/EMR: Fire Chief Jerrad Anderson reported that this weekend is the daylight savings time change; he encouraged all to check smoke and carbon monoxide detectors. Last week the department had ice water rescue training with the coast guard. The second stage of the training tower is well under way.

Noble House: Barb McKesson stated wood floors have been refinished and the kitchen ceiling repainted. Getting ready for the season!

Watershed: No report.

Airport: Marty Franke stated the 2017 audit confirmed the airport operated in the black by nearly \$5,000. A review of insurance coverage was done and adjusted as the commission felt necessary. Tree trimming has been completed.

Planning: No report.

FCCA: No report.

Harbor Commission: Kelly Murre stated that letters were sent to engineering firms for proposals. No slips were relinquished for 2018 season.

Room Tax: Bill Weddig reported the commission met on February 15th and reviewed the 2017 numbers. There was an overall increase of 3.9%.

Building Committee: Karl Stubenvoll stated the committee is having Patrick look into solutions for the ice shedding of the shop roof. Paving is recommended for the shop drive this year. Town Hall stove is being evaluated for possible replacement. Laurie Buske is looking into the stage curtain rod potential for repair.

Clerk Report: Beth Hagen stated the April Regular meeting has been rescheduled from April 4th to the 2nd. The Spring Election is April 3rd, poll hours are 7 a.m. to 8 p.m. at the Town Center. If you are unable to vote on election day, absentee voting either by mail or in-person is available.

Door County Coastal Byways Council: Beth Hagen stated the creation of a digital version of the coloring book continues and the reprint will be available for this season. Al Birnshein stated that Jacksonport is considering pulling out of the council. This along with the mobile app and update on the coloring book will be on the next agenda. The next meeting is scheduled for 8:00 a.m. Friday, March 30th at the Sevastopol town hall.

Chairman: Dick Skare stated the regular meeting for April has been rescheduled for April 2nd. The beach house is being moved in 2 pieces.

County Board: Supervisor Steve Sohns reported the property committee met and the south emergency station is being wrapped up. Better use of the Midway throughout the year is being explored.

Public Comment:

- Elizabeth Haack read a statement about concerns with the parking lot project.
- Mike Hagen stated there needs to be web posting of meeting schedule changes.

Agenda Items:

Special Event Request: YMCA 3866 Gibraltar Road, April 21, 2018 Healthy Kids Day, Banner:

A representative from the YMCA was not present. *Motion: (Hackbarth, Daubner) move to table. Carried*

Review 2017 Draft Audit: A brief review of the draft yielded to initial changes.

- Clarity of reporting on \$204,867 surplus/deficit
- Debt management policy was not included nor an opinion on our policy compliance.

Virginia Hinz of Schenck will be in attendance to present the modified draft at the next meeting.

DOT Hwy 42 project update: Skare spoke with Jeremy Ashauer of the Department of Transportation today about scheduling a meeting with Gibraltar Area Schools and the YMCA on appraisals. Shortly a preliminary draft timeline will be posted for the public at the town office. The storm sewers at Spruce Street north of Main Street are outside the scope of the highway project. Problems and maintenance would fall to the town. The town could contract with the same vendor to do the work.

SEH project update: Skare stated the Fund for lake Michigan pre-proposal has been submitted. Hackbarth questioned how design and construction of a new pier can be discussed prior to a bulkhead line being investigated. Baird did say that the pier could be applied for without a bulkhead line. Consensus to remove rain gardens and include bulkhead line in proposal.

Updated drawing:

- “Playground” not ship climbing structure, change boat picture, just leave a blank area
- Playground equipment must be within the orange envelope
- Walkway to the pier is good
- Sand at the east side of the pier, that would be an area for boulders and dune grass.
- Want to create a buffer that the neighbors agree with
- A fence cannot be put on the beach
- There must be something to delineate between the properties
- Need to have concrete or bollards to protect the lp tank
- Have Ken Tallion make a recommendation on lighting for the property - where and what kind
- Shrubs on back side of sidewalk – remove shrubs and put in some type of parking
- There are 3 drop off and 2 handicapped spaces
- Destination signage to be determined under wayfinding
- Flip “A” to below the “X” in sandbox for shower.
- Hackbarth concern with the pier not being enough to the west
- Dimensions on the drawing would be helpful
- Hackbarth opinion to move pier inline with straight line walkway
- Use benches vs. seating wall around playground (sandbox barrier)
- Playground surface – rubber? Must be on a solid surface not sand
- Dry hydrant for fire department – Baird to add to rendering

Review/approval of SEH Bath House Schematic Design: Skare looked at cost estimates for 1,500 sf building; it will need to go out for bids. Commercial facilities are quite expensive; care should be taken not to cut corners on the project as this is a one-time opportunity. Fireplace is not included in the \$500,000. An estimate for the 2-sided fireplace was asked. Layout comments were taken into consideration from the last meeting. Is a cathedral ceiling needed in the north open space? McKesson reason is for lighting. Four

bathrooms are not sufficient, valid concern. Keep 2 family bathrooms and multiple stalls in a women's restroom, multiple urinals and a stall or 2 for men's bathroom. The hallway is 12' wide, storage area modified. Dick's marked up drawing to Dane.

Discussion of beach parking: Skare acknowledged the concerns on the reduction of beach parking.

SEH Flood Plain engineering cost: Skare stated the opportunity is available as the maps are being redrafted. Hackbarth stated this would get SEH up to speed and to point out that the FEMA maps are inaccurate. Bill Weddig suggested speaking with Pete Hurth of Baudhuin. Skare will follow up with Hurth on a cost. It will be brought back on a future agenda.

Modification of 1 Harbor Commission term length: Commission terms are 3 years in length. Currently the 5 terms are split into a group of 2 and 3. The modification would be to split the reappointments to 2/2/1 with alternating years. *Motion: (Hackbarth, Sobns) to have 1 term to expire in 2020 and the other 2 terms expiring in 3 years. Carried*

DNR Well variance request for Fish Creek Dock/Town Hall: Skare spoke with Attorney Bob Gagan who recommended applying for a variance. Hackbarth a variance is only for 5 years. There is proof that there is 42' return line. Need quotes to determine if a variance should be taken vs fighting. *Motion: (Skare,) to apply for the 5-year variance for this well. Died for lack of a second. Motion: (Hackbarth, Sobns) to get a price quote from Reinhard to drill a new well and run to the Town Hall and Dock as well as a quote for 2 wells. Carried with Skare opposed.* Patrick will get price quotes.

Determination of streetlight to be retained for parts/use: The Building Committee recommends keeping all streetlamps and auction them off ourselves. Maintenance would need to manage the sale. *Motion: (Hackbarth,) to let the contractor take all but the decided 5 to keep for parts. The motion died for lack of a second. Motion: (Sobns, Daubner) to take the recommendation of the building committee and keep the lamp fixtures and keep however many we decide to and auction off the rest of them. Carried with Hackbarth opposed.*

Determination of alternate flashing beacon to be used in Hwy. 42 project: Two examples were given by the DOT. One depicts 2 individuals crossing with 5 blinking lights, the other with 1 individual with an arrow and 2 alternating large lights above the individual on the same pole. The height difference between the 2 styles is unknown. *Motion: (Hackbarth,) to go with the sign depicted on the right side of the option page (2nd beacon described). The motion died for lack of a second. Motion: (McKesson, Skare) to use the crosswalk sign on the left-hand side that depicts 2 individuals walking with 5 blinking lights. Carried with Hackbarth opposed.*

Determination of new streetlight storage area: The cold shop was suggested. The poles could be stored behind the town center with lamp heads stored in the small garage. *Motion: (Skare, McKesson) move to table. Carried with Sobns and Hackbarth opposed.*

Building Committee recommendation on library furnace: The Building Committee received quotes from 3 companies – Eagle Mechanical, Synergy and Wulf Brothers. The committee reviewed the quotes and recommended Eagle bid with a more common thermostat. *Motion: (Sobns, Hackbarth) to get a quote for 2 stage and reasoning for or against from Eagle Mechanical. Carried*

Underground Right-of-Way Access Ordinance variance request by FCSD#1 for Lift Station #1: Bill Weddig, President of the FCSD#1 Commission detailed the request. Approval of the request would be consistent with previous requests by the District. *Motion: (Sobns, Hackbarth) to approve the variance request by FCSD#1 for Lift Station #1. Carried*

Determination of Sunset Park lighting system and electrical service to include service attached to Main Street and Cottage Row Road Street Lights: Bill Weddig stated the current electrical service

configuration controls 7 streetlights. The FCSD#1 will be going to an underground service at the lift station with a 90° turn as well as moving it back a few of feet. WPS will not put streetlighting into an underground. Options - to put in a meter base or hook back into the district panel. *Motion: (Sobns, Hackbarth) to have the sanitary district add a 200-amp second meter pedestal. Carried*

Payment of bills: *Motion: (Sobns, McKesson) to pay the bills as presented. Carried*

Enter into closed session: *Motion: (Daubner, McKesson) to enter into closed session at 10:35p.m. Carried by roll call vote: Skare, Sobns, Hackbarth, McKesson and Daubner*

Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition for public purposes.

Exit closed session and enter into open session: *Motion: (Hackbarth, McKesson) to exit closed session and move into open session at 12:44 a.m. Carried*

Approve action(s) taken in closes session:

Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition for public purposes. No action taken.

Adjourn: *Motion: (Daubner, Hackbarth) to adjourn at 12:45 a.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk