

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING WITH CLOSED SESSION
PER WISCONSIN STATE STATUTES 19.85 (c) (e)
WEDNESDAY, JANUARY 3, 2017
7:00 PM**

Approved: February 7, 2018

Call to order: Dick Skare called the regular meeting to order at 7:00 p.m.

Roll call/quorum:

Board members present: Dick Skare, Steve Sohns, Brian Hackbarth, Barb McKesson and Dwayne Daubner

Board members absent: None

Agenda/proper notice/adopt agenda: *Motion: (McKesson, Daubner) to adopt the agenda as presented. Item #13 remove from the agenda. Carried*

Approve minutes of previous meeting(s): *Motion: (Daubner, Sohns) to approve the minutes of December 6, 2017, regular meeting as presented. Carried Motion: (McKesson, Daubner) to approve the minutes of December 11, 2017 as amended. Carried*

Committee Reports:

Parks & Lands: Brian Hackbarth reported the December committee was cancelled due to weather. At this time of year-end spending is a priority.

Fire Department/EMR: Fire Chief Anderson stated ice is never considered safe. The department will be having a Cert 1 class, that is the class above entry level. An EMR class is starting tomorrow night in Sturgeon Bay.

Noble House: Barb McKesson stated the museum is closed for the winter. About 60 people participated in the tree lighting followed by beverages at the Blue Horse. GHA is gearing up for "All Things Chocolate" fundraiser during the Winter Festival the first weekend in February. The chocolate can be found in the Old Town Hall.

Watershed: Linda Merline stated there nothing to report.

Airport: No report.

Planning: Linda Merline stated zoning issues were discussed with Kufirin Consulting at last night's meeting.

Harbor Commission: No report.

Room Tax: Weddig stated the commission met the week before Christmas. The zone is up a minimum 3.2% for the year with the current reporting.

Building Committee: Karl Stubenvoll stated the committee did not meet last month.

Clerk Report: Beth Hagen stated the Spring Election deadline for nomination papers was January 2nd.

Door County Coastal Byways Council: Beth Hagen reported that a presentation by Gundrum – AKG Vineyard was given requesting a letter of support to be given to the Door County Board of Adjustment for a denied conditional use permit. The request was denied by the council as it felt it was not appropriate for the council as an intergovernmental organization to take a position on private businesses. The next meeting is on January 26th at the Gibraltar Town Center at 8:30 a.m.

Chairman: Dick Skare spoke with the DOT and there are informational pages on how businesses can be prepared for construction on their DOT website. The website address is: wisconsin.gov/Pages/projects/in-together/default.aspx.

County Board: Supervisor Steve Sohns reported that 1/18 from 4-6 p.m. will be the Grand Opening of the Community Center. This will be the only opportunity to look at the whole building. Preliminary discussions and an engineering study to update the ambulance station on Washington Island were had.

Public Comment:

- Paul Apfelbach sent a letter of concern on the relocation of the storm drain at the beach.
- Jayson Merkel asked how the town will be handling the felled trees at Sunset Park.

DOT Hwy 42 project update and actions items:

- Crosswalks: Keep existing crosswalk at NorDoor Sports, 2 islands, YMCA and Cty. F locations; a quick review of the map should be done prior to sending to the DOT. *Motion: (Hackbarth, McKesson) to move forward with the crosswalk locations per discussion and that the final will be reviewed by the office. Carried*
- Lighting final design: Andrew stated the plan is 98% complete. Ken to get beach plan to adjust the lighting plan. The scope of the plan is Hwy 42 from Bluff Lane to YMCA and include Shore and Evergreen Roads. *Motion: (Hackbarth, Sobns) to move forward with the lighting plan from along the highway from Bluff Lane up to the YMCA as per the map with any adjustments between the current 90% and 100% for the crosswalks or beach. Carried*

Parking lot project: Skare stated that due to weather necessary information gathering was delayed.

Special Event Request: FCCA Winter Festival February 2-4, 2018, Use of Gibraltar Town Hall, Clark Park, signage, parking lot and road closures, temporary structures, trolley stop signage, port-a-potties, and fireworks permit: Bob Spielman requesting use of Clark Park, Old Town Hall (GHA), delete Alibi Parking Lot. Trolley time will be extended to the end of the fireworks. Sandwich boards for the 3rd. Tent goes up on Thursday the 1st and stay up until Monday the 5th. Road closing request from Spruce and Maple to Spruce and Cedar., need access to both boat ramps. Deputies 10 a.m. -5 p.m. for ID's. Games will be in the tent, Clark Park, on the ice and closed streets. Fireworks more likely to be at 5:45 p.m. Fire rings will have extinguishers and attendants. Fun run is scheduled for Sunday. The fire department and law enforcement will be coordinated as necessary. *Motion: (Daubner, Hackbarth) to approve as amended (see discussion above). Carried*

Building Committee term appointments: Letters of interest were received from Laurie Buske and Jayson Merkel. *Motion: (Hackbarth, McKesson) to appoint both Laurie Buske and Jayson Merkel to the Building Committee. Carried*

Approve application for Bad Eleven Provisions, LLC Class "A" / "Class A" liquor license for 2017-2018, 4149 Hwy 42, Parcel # 014-00002 and #014-00003 Scott Schmitz, Agent: The board reviewed the application. *Motion: (Hackbarth, Sobns) to grant the Class "A" / "Class A" liquor licensed to Bad Eleven Provisions for the 2 tax parcels listed. Carried*

Petition for Grant of Variance: Jeff and Janet Drajesk, 9624 CTH A, Parcel # 014-02-26312723G, building setback from side lot line of principle structure: Linda Merline gave an overview of the petition. Unique property limitations: building was already encroaching on the line, hardship was the rock ledge. There is no harm to the public interest. The commission recommended support of the grant of variance. *Motion: (McKesson, Skare) to recommend support of the Petition for Grant of Variance: Jeff and Janet Drajesk, 9624 CTH A, Parcel # 014-02-26312723G, building setback from side lot line of principle structure. Carried*

SEH project(s) update(s):

Projects currently under contract:

Beach access: complete
Wayfinding Streetscape and Parking: 95%
Lighting: 95%
Sidewalk Design: complete
Bike Lane Demonstration Project: on hold
Phase 1 schematic design for the beach
Survey for the beach and lab analysis for the sand – results on preliminary analysis may be available next Wednesday.

- A. DOT Action items 1-5: Implementation of decisions made.
- B. Wayfinding signage design/permitting: Cedar street plaza to be removed. The three blocks on Main from main intersection to Sunset Park, need more public input. Through the choke point on Main

west of Cottage Row only have parking on 1 side. This is a preliminary design where the option of the diagonal parking could be considered. Andrew to check with Alex on how much to widen to get the diagonal parking. FCSD1 to be redoing the electric at that station. Phasing of parts of the plan may be beneficial. Historical signage should be pedestal type, delete the other examples. Barb to send Andrew sample ideas. Lighting plan add bollards to the walkway to rear boat and auto parking lot on the west side of the lot that leads to the Town Center.

Pedestrian enhancements – Paint your own fish. Is thermoplastic slippery? Cost 18” wide \$36.90/foot. \$80 per square yard in Dane County, \$125/yard in Marinette. Durability and maintenance is a factor.

Marigold relocation: Take out commercial district planters. Insert under the previous page of commercial district planters, Sohns planter design and have water recommendation. Under Fish Creek Park make sure the design takes into account the multimodal path. On substituted page omit 3-5

Wayfinding signs: Too cookie cutter, too many entrances. Destination signage is good. Local business signs. Add a disclaimer that there may be customized signage. Gateway signs may be left. Listing businesses not fair but destinations are good. Add a sign to Robertoy’s and A/42. A & F community wayfinding, not a business. Discuss eliminating local business signage on town standards.

Get back new version for 1 last redline in a couple weeks.

- C. Vortecnic pipe: Implementation of decisions made.
- D. RGB/Radar speed gun: Pending

Adoption of Amended and Restated Ordinance No. 1982-5 Food Trucks, Hawkers and Peddlers

Prohibited: The ordinance is being amended and restated to include merchandise and expand for the whole town. Change penalty to \$100/\$500. How to address farm markets/catering and enforcement was questioned. Seller’s permits need to be scrutinized. *Motion: (McKesson, Sohns) accept the Amended and Restated Ordinance No. 1982-05 Food Trucks, Hawkers, and Peddlers as amended. The motion was withdrawn.* Put on the 1/10 agenda.

2017-18 Operator’s Licenses: *Motion: (Hackbarth, McKesson) to approve the 2017-18 operator’s license as presented (Sherrie Morrissey). Carried*

Payment of bills: *Motion: (Hackbarth, Daubner) to pay the bills for December with Sohns abstaining. Carried*

Enter into closed session: *Motion: (McKesson, Daubner) to enter into closed session at 11:34 p.m. Carried by roll call vote: Skare, Sohns, Hackbarth, McKesson and Daubner*

- A. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Employee reviews
- B. Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition.

Exit closed session and enter into open session: *Motion: (McKesson, Daubner) to exit closed session into open session at 1:18 a.m. Carried*

Approve action(s) taken in closes session: *Motion: (Daubner, Sohns) to approve action in closed session. Carried with Hackbarth opposed.*

- A. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Employee reviews – No action taken.

- B. Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition. Retain legal representation for variance.

Adjourn: *Motion: (Hackbarth, McKesson) to adjourn at 1:18 a.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk