

**TOWN OF GIBRALTAR
SPECIAL MEETING
MONDAY, NOVEMBER 6, 2017
7:00 PM**

Approved: December 6, 2018

Call to Order: Dick Skare called the meeting to order at 7:03 p.m.

Roll call/quorum:

Present: Dick Skare, Steve Sohns, Brian Hackbarth, Barb McKesson and Dwayne Daubner

Agenda/proper notice/adopt agenda: *Motion: (Sohns, Hackbarth) to approve the agenda as posted. Carried*

DOT Hwy 42 Project: Jeremy Ashauer is present to review the agreement and DOT project

A. State/Municipal Agreement (SMA) Update – Review w/possible action or approval

- Sohns questioned 3.b “Remove snow and ice from multi modal paths”. Why when referring to snowmobile paths? Ashauer stated it is specific to the project. The snowmobile trail is a separate project. The Town is able to determine how the clearing of the sidewalk is handled, based on town ordinance.
- DOT has an approved list of what can be planted in the median/island. Needs to be low growing. Snow accumulation needs to be kept low. Crosswalk needs to be kept clear of ice and snow.
- Street sweeping will need to be done. Current practice is sufficient.
- Town is required to maintain storm sewers. If something fails, the municipality would need to repair. Need to obtain list of repairs from previous years as the State will reimburse due to the delayed state project. The main intersection storm sewer will be improved upon but not reconstructed.
- Inlet sumps will need to be maintained annually.
- Ashauer will look into whether boat trailer parking could be prohibited along the Hwy.
- The sinkhole in front of the school is a Karst feature that cannot be filled/capped according to the DNR. Stormwater can be transferred to the storm drain. DNR will need to be notified if other Karst features are affected or discovered during construction. The school sink hole is not on DOT property. Repairs or barricades would be the responsibility of the school.
- Shore Rd will be 5-inch asphalt. The Hwy is 6.25 inch. 5-inch along Shore Rd is sufficient. No benefit to increase due to lack of heavy loads.
- Storm sewer outflow relocation cost includes: engineering, construction, and contingency. They will abandon the old storm sewer. They would normally slurry fill, cap and remove the end. Would prefer to have it completely removed. Would need to determine how close to the neighboring property, trees may be affected. Need to determine if the Goodes would be supportive if trees are lost.
- Lamp posts on Shore Rd is Town responsibility.
- Sanitary District will be billed for sewer items
- If the Town installs the vortecnic unit prior to the start of the DOT project, during construction of the bathrooms, a credit for the cost will be applied. February 1 is the deadline for the final design.
- Sidewalks will be 4” of concrete with 6” of concrete across driveway entrances. Ashauer will look into whether 6” is sufficient for the school entrance.
- Will look into the cost savings of gravel vs asphalt to patch the trench above the storm sewer pipe in between phases. *Motion: (Sohns, Daubner) to approve the SMMA and the SMFA. Carried*

B. Initial Staging Concept and Discussion

- A rough draft of detouring and staging was introduced. Signage was discussed.

C. Project Evergreen Road Lighting

- Evergreen Rd lighting will take place at the same time as the DOT project

D. Existing Light Pole and System Removal

- The Town would like to retain the existing light poles. Dismantling will be included in the bid.

E. New Lighting System Discussion

- SEH will help to procure the new light posts.
- Obstacles (regarding snow removal) for location of the new posts are being looked into.

F. Updates from Town on Fish Creek Beach Plans, including storm sewer outfall and building removal schedule

- The location of the beach garage will become an entrance. Will need an access permit, curb and gutter design will need to be amended. Entrance will need to be widened.
- The lift station will also be improved and along with electrical by the Sanitary District.
- Adjustable lighting has been approved

G. Updates on Town Items – Aesthetics, Other

- About 5’ from the edge of sidewalk to the retaining wall. Plantings in the area is up to the Town. SEH will bring back some ideas. It was suggested to include a bike lane in the section that is wider opposed to the 5’ edge up the hill. Ashauer will look into the possibility of adding the bike lane up the hill to the YMCA.

H. General discussion and coordination items

- Need to determine how to help businesses deal with the construction, signage etc.

SEH Beach Proposal Approval:

Andrew Dane joined the meeting via telephone

Assumptions #1 – Design has been done by the DOT, need to install pipe in conjunction with the restroom build

Meeting of the Electors needs to be considered in the timeline

Phase 4: concerned about timeline dealing with the County, DNR and State - would be included in contract

Questioned other special expenses required in connection with the project. Proposal of lump sum is all-inclusive

The June 19th deadline is doable. It is an aggressive schedule. Concerned that the logistics of Door County will hinder the schedule. Dane will research contractors in the area and create a fall plan for construction.

Send Dane the final vortecnic design plan from the DOT. Would like a conceptual sidewalk added to the design.

Motion: (McKesson, Daubner) to approve the supplemental letter of agreement with SEH, contingent on requested changes, with a meeting of the Town Board prior to the meeting with SEH. Carried.

Review/Approve Municipal Attorney RFP: *Motion: (Sobns, Hackbarth) to approve the ad for municipal attorney. Carried.*

Request for Burial Variance at Blossomberg Cemetery: Richard Lange is making the request to purchase lots for his recently deceased friend, Glendon R Trigg and his wife. Mr. Trigg is the great grandson of Hjalmar R. Holand, but his parents are not buried there. Therefore, he does not have the direct lineage to qualify for burial. The Holand family owns lot #77. According to office records, the lot has 4 open sites. Would like to determine if any claims can be made on the open sites in lot #77. *Motion: (Hackbarth, McKesson) to table. Carried*

Enter into Closed Session:

Motion: (McKesson, Daubner) to enter into closed session at 10:55 p.m. by roll call vote: Ayes – Skare, Sobns, Hackbarth, McKesson, and Daubner. Carried.

- A. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**
- B. Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition for public purposes**

Exit Closed Session and enter in open session

Motion: (McKesson, Daubner) to exit closed session and enter into open at 12:20 a.m. Carried.

Approve Action(s) Taken in Closed Session: None

Adjourn: *Motion: (McKesson, Sobns) to adjourn at 12:20 a.m. Carried*

Respectfully Submitted,
Kelly Murre, Deputy Clerk