

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, NOVEMBER 1, 2017
7:00 PM**

Approved: December 6, 2018

Call to order: Dick Skare called the regular meeting to order at 7:03 p.m.

Roll call/quorum:

Board members present: Dick Skare, Steve Sohns, Brian Hackbarth, and Barb McKesson. Dwayne Daubner present via conference call.

Board members absent: None

Agenda/proper notice/adopt agenda: *Motion: (McKesson, Sohns) to adopt the agenda as adjusted. Carried*

Approve minutes of previous meeting(s): *Motion: (Sohns McKesson) to approve the minutes of October 4, 2017, regular meeting as corrected. Carried Motion: (McKesson, Hackbarth) to approve the minutes of October 5, 2017, budget hearing as written. Carried Motion: (Sohns, Daubner) to approve the minutes of the October 17, 2017, special meeting as written. Carried Motion: (Skare, McKesson) to approve the minutes of the October 18, 2017, budget hearing as written. Carried Motion: (Sohns, Hackbarth) to approve the minutes of the special meeting on October 19, 2017, as corrected. Carried*

Carried Motion: (Skare, McKesson) to approve the minutes of the October 18, 2017, budget hearing as written.

Carried Motion: (Sohns, Hackbarth) to approve the minutes of the special meeting on October 19, 2017, as corrected. Carried

Committee Reports:

Parks & Lands: Brian Hackbarth reported the committee had a Sunset Park walk-through.

Recommendations on tree removal of diseased trees were received and approved.

Fire Department/EMR: Fire Chief Anderson stated the open house was the best-attended event since it began. Door County EMS, Eagle III, games, and food all served to draw people in.

Noble House: Barb McKesson stated the season ended with 8 trolley tours last Saturday night. The house is being snuggled up to observe winter.

Watershed: Linda Merline stated the Spring Road site has been dry for quite a while. The bridge site did not have enough water for a test. The DNR has downloaded the data from the thermistor.

Airport: No report.

Planning: Linda Merline stated the commission's first recommendation on implementing the creek plan is hoped for in December. In reviewing the sign overlay, retaining the wood or wood-like materials requirement remained intact. The commission will be reviewing the 2017 and 2018 goals at their next meeting.

Harbor Commission: Paul Woerfel stated the commission met last week focusing on harbor planning with Baird, no decisions were made.

Room Tax: Bill Weddig stated August income was down .3% vs last year.

Building Committee: Steve Sohns reported staff has moved into the new facility. The new shop and Fire Department open house ran concurrently.

Clerk Report: Beth Hagen stated that the 2018 election season will begin in earnest December 1st.

Nomination papers can be picked up at the town office. The public hearing and meeting of the electors for the 2018 budget will be held on Tuesday, November 28th at 6:00 p.m.

Chairman: Dick Skare stated the budget process is ready for the elector approval. Next Monday evening the board will be meeting with the DOT on the highway project. The Hwy. 42 project is slated to begin in spring of 2019 with completion by the end of 2019.

County Board: Supervisor Steve Sohns reported the Door County Community Center and EMS is moving along nicely. An open house of the entire facility will be sometime before Christmas. A grand opening will be held in the spring. The south EMS is coming along well. Door County Pickleball Club is asking to have a court put in at the county taxpayers expense by the Senior Center; comments on this use are welcomed.

Public Comment:

- ✓ Bill Wolff expressed support for a manure spraying ordinance.

Consideration of municipal marigold planting: Skare stated the latest marigold mention came about during an SEH discussion on alternatives in streetscaping. It was also brought up when reviewing snow removal equipment replacement needs (our current sidewalks are not municipal width).

- ✓ Four letters were received in support of keeping the flowers: Dan Schanock, Liz Orlock, Melissa Peterson, Ann Katz
- ✓ Christie Weber expressed support for the marigolds and stated it seemed to be more of a maintenance issue; their traffic calming is an added benefit.
- ✓ Tom Young stated he was torn on the subject; it is an expensive proposition to the property owner and a serious trip hazard. He felt the cost and cost of maintenance should be borne by all taxpayers.
- ✓ Bill Weddig agrees with Tom Young. He suggested moving the flowers to the lawn side of the sidewalk. Weddig did not agree that town maintenance should maintain the flowers.
- ✓ Bobby McDonald stated a positive response to keeping the marigolds was received by his social media effort.
- ✓ Paul Woerfel stated he has 250' of marigolds at the Homestead. Throughout the town, the footage has shrunk and is being replaced with stones, shrubs etc. The town should weigh marigolds against the limited space to move people easily through the town. He recommended spending the money on plantings on town properties in keeping with master plan vs. the marigolds.
- ✓ Nancy Sargent stated there are alternative opportunities that the money could be spent on. Major complaint at an SEH workshop was not being able to walk shoulder to shoulder on the sidewalk.
- ✓ Ward Merkel suggested elevated gardens and considering options to update.
- ✓ Marilyn Gardner in an effort to connect her property with the color of the marigolds plants where available.
- ✓ Woerfel questioned if the town had any regulation on keeping the marigolds vs. grass and if property owners are compelled to keep the marigolds.
- ✓ What the estimated cost of the marigolds was questioned.

Door Central Snogoers Inc. request for land use for snowmobile trails: Gary Bogenschutz representing the SnoGoers is requesting to continue the clubs current use of the trail(s) on town property. *Motion: (Hackbarth, McKesson) to allow the Door Central Snogoers to continue to maintain the existing trails in their current location including proper signage until the 2022-23 season when the town will re-evaluate the locations and/or use or the Snogoers request a change to the current location(s).* Carried

Hazards of manure spraying presentation: Dean Hoegger, President & Executive Director of the Clean Water Action Council gave a presentation on the hazards of manure spraying. Sixteen towns and cities in northeast Wisconsin have passed a ban on manure spraying. Hoegger shared the research on the potential hazards, quality of life impacts, and why farms with large amounts of liquid manure may want to employ this practice. Spraying is more of a nuisance hazard; avoiding drift of pathogens, ammonia and smell are of concern. Mr. Hoegger was thanked for his presentation.

Update on SEH projects: Wayfinding, Streetscaping and Parking, Beach Improvement Consultant, etc.: Andrew Dane reported the following updates:

- ✓ Rapid Flashing Beacons to include digital speed signage costs installation and design costs
- ✓ Vortecnic proposal for final installation is to be included with beach project
- ✓ Sidewalks and crosswalk permitting: 30% sidewalk design
 - Take Stranz's list, validate pinch points at sidewalk enhancement areas, sidewalk widening goes back to marigolds.
 - The waterside has room to be enlarged approximately 6'. Widening the sidewalk on the shore side should be the town expense – all agreed.

- Possible combination of pavers and marigolds. Pavers could be pervious. What products will hold up with our environment? Concrete for portions of crosswalks. 3D painting on crosswalks.
- Rendering of “pop of color”, branding on town center property with consistent branding throughout town. Crosswalk permit application should be done by Andrew.
- Town to ask the county for concurrence on Cty. F sidewalks. Skare will follow up with Kolodziej.
- Confirm with DOT easement actions determined.
- DOT determination on options on space adjacent to the wall going up-hill.

Beach proposal:

- ✓ Dane to put together a preliminary timeline.
- ✓ Basic plan to be an agenda item for adoption. Good with the current plan just need formality.
- ✓ Watch for fast-tracking that creates future issues that could have been solved if not rushed.
- ✓ Town board to meet before Dane’s timeline schedule.

Update on Hwy. 42 project: Skare stated the DOT project will be the primary agenda item on Monday evening. State Municipal Agreements, lighting etc. will be updated.

Employee education reimbursement policy: The policy was reviewed.

- ✓ B. add in first sentence “with a signed purchase order”.
- ✓ B. Par. 2 2nd sentence add “and will not exceed budget limitations.”
- ✓ H. change 6 months to 12 months for 100%, 12-18 months to 75%, after 18-24 months 50
- ✓ Request form changes on to reflect monthly changes above and add bullet “I understand the requisition approval process and budget restraints.”
- ✓ Change payback agreement to reflect changes

Motion: (Sobns, Hackbarth) to pass with changes but have it come back for final approval. Carried

Lean-to on Chambers Island Fire Department building: Ward Merkel stated given space shortage in the building the tractor attachments (box scraper, mower, forks, etc.) could be put under an eave. Skare stated Al Matzke recommends moving the Fire Department building to the parking lot. Fire Chief Anderson has not been and should be an integral part of this conversation and the Building Committee should be included in this discussion as well. *Motion: (Hackbarth, McKesson) move to table. Carried*

Snow removal equipment: Strantz stated he would like to have our MT4 repaired at Bruce Equipment in Germantown. The trackless can be taken in next week. *Motion: (Skare, McKesson) repair our existing trackless not to exceed \$7,000 with our transport to repair. Carried*

Municipal Attorney advertisement: The board reviewed the Dahl’s draft. An ad inviting proposals, to provide ongoing routine legal municipal services, is to be drafted as discussed. The draft Request for Proposal will be reviewed at Monday’s meeting. Potential ad placements: Wisconsin Bar postings especially for Brown, Outagamie and Calumet counties, WTA website, League of Municipalities, Peninsula Pulse, Downey (Algoma) and other solo locations (contact Collin for solo locations). Review the RFP on Monday’s agenda. *Motion: (McKesson, Sobns) to approve the ad as stated. Carried*

Police Committee Appointment: Three letters of interest were received: John Young, Ken Harrington, and Dan Doerr. *Motion: (Hackbarth, McKesson) to appoint Dan Doerr and Ken Harrington to the Police Committee for 3-year terms beginning December 1, 2017, and expiring November 30, 2020. Carried*

Plan Commission term advertisement: *Motion: (Sobns, Hackbarth) to approve the ad for 2 Plan Commission appointments. Carried*

Door County Coastal Byways term advertisement: *Motion: (Hackbarth, Sobns) to approve the ad for 2 Door County Coastal Byways Council appointments. Carried*

Door County Tourism Zone Commission term advertisement: *Motion: (Hackbarth, Daubner) to approve the ad for 1 Door County Tourism Zone Commission appointment. Carried*

Rescind 10/19/17 request for loan draw for town shop: *Motion: (Sobns, Hackbarth) to rescind the 10/19/2017 for loan draw in the amount of \$206,535.20. Carried*

Request for loan draw for town shop: *Motion: (Sobns, Hackbarth) approve a loan draw in the amount of \$148,686.47. Carried*

2017-18 Operator's Licenses: *Motion: (Hackbarth, Sobns) to approve the 2017-18 operator's licenses as presented. Carried*

Payment of bills: *Motion (Hackbarth, McKesson) to approve the bill submitted by Steve Sobns in the amount of \$335.96. Carried with Sobns and Daubner abstaining. Motion: (Sobns, Hackbarth) to approve the bills as presented. Carried with Daubner abstaining.*

Enter Closed Session: *Motion: (Hackbarth, McKesson) to enter into closed session at 10:52 p.m. Carried by roll call vote Sobns, Skare, Hackbarth, McKesson and Daubner*

- A. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Employee evaluations
- B. Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition

Exit closed session: *Motion: (Hackbarth, McKesson) to exit closed session at 12:03 a.m. Carried* The board entered into open session.

Approve action taken in closed session:

- A. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Employee evaluations/contracts: No action was taken.
- B. Deliberating or negotiating the purchasing of public properties, investing – Purchase of public property: No action was taken.

Adjourn: *Motion: (Sobns, Hackbarth) to adjourn at 12:03 a.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk