

Approved: November 28, 2017

**TOWN OF GIBRALTAR
PLAN COMMISSION
REGULAR MEETING
TUESDAY, OCTOBER 26, 2017
GIBRALTAR TOWN CENTER
7:00 P.M.**

Call to order: The regular meeting of the Gibraltar Plan Commission was called to order at 7:02 p.m. by Linda Merline, chairperson.

Roll Call/quorum: Merline stated that a quorum of the Commission was present.
Members present: Linda Merline, Brian Hackbarth, Tom Blackwood, and Bob MacDonald
Absent: None

Proper notice: *Motion: (Blackwood, Hackbarth) to adopt the agenda as posted. Carried*

Approve minutes of previous meetings:
Motion: (Blackwood, Hackbarth) to approve the minutes of the September 26, 2017 minutes, as written. Carried

Public comment: None

Goal 3: Plan/Make Recommendation for Improvement & Protection of Fish Creek and Its Watershed.

Update of Watershed Study – Report Status of the Plan and Begin Discussion of Implementation: Merline reported the Town Board passed the Creek Plan at their October meeting with a few additions. Merline presented the requested changes. The budget was also approved for the Commission to hire a consultant to apply for grants for the Creek Plan. The date for applying for the River Management Grant is February 1, 2018. It is awarded in April and is a 25/75 share, reimbursable grant. Grant writing suggestions include SEH, Bob Kufrin, or Baird (Harbor Commission is in preliminary discussions regarding the Harbor plan). Hackbarth suggested asking Nancy Turyk for her recommendation. The grant request will complement the 9-point plan to include restoration of the creek walls and meandering. Will pursue a design plan consultant if the grant is awarded. Merline compiled suggestions for moving the plan forward. Will focus on goals and priorities.

Merline contacted Kari Hagenow and Krista Lutzke from DCIST to get their input on potential involvement. They have separate grant sources to remove invasives from Fish Creek.

Merline will contact Nancy Turyk and Mary Gansberg for their recommendation on a consultant to help with grant writing, as well as Kufrin and SEH for proposals to bring back next month.

Goal 8: Rewrite/Make Recommendation for Adjusting County Zoning to Match the Comprehensive Plan's Vision – Begin Discussion 8.09(4)(f): The section of the sign ordinance to be discussed is the material the signs can be made out of. This suggestion is coming from the Town Board as SEH is proposing an aluminum option vs. our current wood or “wood-like” requirements. The Commission would prefer to stay true to the vision and character of Fish Creek. The wood sets us apart from neighboring communities. The Town and businesses should stay with the current guidelines.

Motion: (MacDonald, Blackwood) to recommend to the Town Board to maintain the wood and “wood-like” materials as described in the Town sign ordinance 8.09(4)(f) for both the Town and business. Carried.

Review Progress of 2017 Goals and Begin Discussion of 2018 Goals: The Commission reviewed the progress of the 2017 goals.

2018 Goals to include:

1. Implementation of Fish Creek and its watershed plan.
2. Annual joint meeting with Parks and Lands
3. Continued monitoring of POWTS w/ an educational piece regarding septic maintenance
4. Implementation progress tracking method
5. Improvement with County Zoning issues – Ongoing

Approved: November 28, 2017

6. Adjusting County Zoning to match the Comprehensive Plan's vision – Ongoing
7. Monitor County updates regarding attainable/employee housing
8. Monitor Peninsula State Park Master Plan for impacts and opportunities
9. Attract and retain 30-50 year-old workforce

Reports

- A. **Chair report:** Hackbarth reported an attorney has been hired to address County Zoning issues and the food truck. The letter from the County was presented to the Commission. Very concerned with Option 1: “a food truck may be placed on any lot in any zoning district as a temporary use”; as well as, Option 3: “a food truck may be parked in an on street, municipally-designated parking space.”
- B. **Ground and surface water:** No Report
- C. **Town Board/parks & lands:** No Report
- D. **Bike/pedestrian plan:** No Report

Set the next meeting date: *November 28, 2017 at 7:00 p.m.*

Adjourn: *Motion: (Hackbarth, Blackwood) to adjourn at 9:06 p.m. Carried*

Respectfully Submitted,

Kelly Murre
Deputy Clerk