

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, JULY 5, 2017
7:00 PM**

Approved: August 2, 2017

Call to order: Dick Skare called the regular meeting to order at 7:00 p.m.

Roll call/quorum:

Board members present: Dick Skare, Steve Sohns, Brian Hackbarth, Barb McKesson and Dwayne Daubner

Board members absent: None

Agenda/proper notice/adopt agenda: *Motion: (McKesson, Hackbarth) to adopt the agenda as presented. Carried*

Approve minutes of previous meeting(s): *Motion: (Hackbarth, Sohns) to approve the minutes of May 31, 2017 as presented. Carried Motion: (Sohns, Hackbarth) to approve the minutes of June 1, 2017 as presented. Carried Motion:*

(McKesson, Daubner) to approve the minutes of June 1, 2017 Board of Review as presented. Carried Motion: (Sohns, McKesson) to approve the minutes of June 7, 2017 as presented. Carried Motion: (Sohns, McKesson) to approve the minutes of June 20, 2017 as presented.

Committee Reports:

Parks & Lands: Brian Hackbarth reported another Ash tree in Clark Park is able and scheduled to be treated.

Fire Department/EMR: No report.

Noble House: Barb McKesson stated regular schedule. Gibraltar Historical Association has a new website www.historicnoble.org

Watershed: No report.

Airport: Brett Lecy stated fuel sales remain stable.

Planning: No report.

Harbor Commission: Dave Harris stated the holiday weekend went well. The swim buoys have been moved further out. A replacement pumpout has been ordered.

Room Tax: No report.

Building Committee: Karl Stubenvoll reported a cost savings has been realized in Charter services in the amount of \$1,600. The concrete work is being dealt with to meet requirements. Final grading will be done shortly.

Clerk Report: Beth Hagen stated the office is seasonally busy.

Door County Coastal Byways: Beth Hagen stated that Nancy Goss representing the Greater Escarpment Organization of Door County requested a letter of support from the council. The support letter will assist in grant submissions for the Niagara Escarpment Discovery Center. Both Gibraltar and Jacksonport were in opposition to the rock fence inclusion in the Wisconsin Historic Preservation Database for consideration as a historic cultural feature. Liberty Grove was in favor and the balance of the member communities had not met on the subject. Outdoor advertising information was presented by Eric Sikorski and R.J. Tilleman DOT representatives; information will be forwarded to the municipalities as it is received.

Chairman: Dick Skare stated a meeting is scheduled for next Tuesday with county representatives to continue working on planning and zoning issues. The town's zoning petition will be heard by the Resource Plan Committee the same day at 2 p.m. The Chambers Island Facility and Road Inspection trip was cancelled due to weather and will be rescheduled as soon as practical.

County Board: Supervisor Steve Sohns reported the Board of Health will have a program at Fish Creek Beach (10 a.m.) and Nicolet Beach (1 p.m.) on July 21st on skin cancer. The Property Committee met and reviewed the progress on the Aging and Disability Center & EMS; the progress is about a month ahead of schedule.

Public Comment:

- Several individuals expressed support for kayak rentals and silent sports at the Fish Creek Beach.

Approval of Hangar Lease E-5 James Black: *Motion: (Hackbarth, McKesson) to approve the hangar lease for E-5 to James Black. Carried*

Remove from the table: Variance request by Ken Resler for internment at Blossomberg Cemetery:

Motion: (Hackbarth, McKesson) to remove from the table: Variance request by Ken Resler for internment at Blossomberg Cemetery. Carried

Variance request by Ken Resler for internment at Blossomberg Cemetery: In discussion a variance based on a historic family tie it would seem appropriate to allow. *Motion: (Skare, McKesson) to grant the variance request by Ken Resler for internment at Blossomberg Cemetery for those who have direct lineage prior to 1860. The board will also take action on a future agenda to address the parameters for those who have direct lineage prior to 1860. Carried with Hackbarth opposed.*

Parks & Lands recommendation on kayak proposal at Fish Creek Beach: Brian Hackbarth stated that Parks & Lands had been approached by David Rack of Door County Kayak Tours, LLC dba DC Adrift. Rack proposes to operate a beach concessionaire on the northeast side of the Fish Creek Beach for the 2017 summer season. The committee recommended to the board for review and the approval of the kayak rental proposal for the 2017 summer season with stipulated requirements. David Rack detailed his proposal. Discussion points:

- County decisions for town zoning changes and variance requests have not finalized.
- The proposal had not been before the Harbor Commission for their recommendation.
- No plans for the property other than restrooms have been defined.
- Decisions on any concessionaire on the property is premature.
- Neighboring property owners need to be taken into consideration.
- Involvement in the planning process is encouraged.

Motion: (Hackbarth, Sohns) to send to the Harbor Commission for recommendation on this proposal and long-term beach planning regarding silent sports and the harbor. Carried

Special Event Request: Door County Century Bike Ride, September 10, 2017, 7:30 AM – Noon,

Public Safety assistance: Samantha Shefchick presented the event request. This will be the 39th annual year for the event. As in other years the route will be marked with 18” x 24” signs, white spray chalk on the roads and law enforcement assistance as necessary. Public Safety will be paid for by the Century Ride. Volunteers at the top of the hairpin advising participants to walk down. The Gibraltar Police Chief had no issues with the event. *Motion: (Hackbarth, Sohns) to approve Door County Century ride on September 10 with the amendment to have multiple volunteers at the top of the hairpin asking the bicyclists to walk their bikes down the hill. Carried*

Special Event Request: Lautenbach’s Orchard Country, Summer Harvest Fest, July 22, 2017 9 AM – 6 PM, outside sales, banners, vendor tents:

Erin Lautenbach gave an overview of the event request for 2 banners not to exceed 24 square feet 1 week prior to the event with outside sales and 2 tents with the festivities to end at 6 PM. There are no changes in the event from prior years. *Motion: (Hackbarth, McKesson) to approve Lautenbach’s special event request for July 22nd. Carried*

Special Event Request: Lautenbach’s Orchard Country, Fall Harvest Fest September 23, 2017 9 AM – 6 PM, outside sales, banners, vendor tents:

Erin Lautenbach gave an overview of the event request for 2 banners not to exceed 24 square feet 1 week prior to the event with outside sales and 3 10 x 10’ tents with the festivities to end at 6 PM. *Motion: (McKesson, Daubner) to approve as presented with 3 tents. Carried*

Special Event Request: Ephraim Yacht Club Bratfest, August 5, 2017, Klein residence at 3282

Gibraltar Road, 6 – 10 PM, parking limited to 1 side of Gibraltar Road: Marcella Fults presented the Yacht Club request. *Motion: (Hackbarth, McKesson) to approve the event with orange tape to designate parking only on the north side of the road. Carried*

Temporary Class “B: License Request: Ephraim Yacht Club Bratfest, August 5, 2017, Klein residence at 3282 Gibraltar Road, 6 – 10 PM: *Motion: (Hackbarth, McKesson) to approve a temporary Class “B” license for the Ephraim Yacht Club Bratfest as requested. Carried*

Special Event Request: Ephraim Yacht Club Commodores Party, August 12, 2017, 6 – 10 PM Peninsula School of Art 3900 County F, parking on one side of Cty. F: Marcella Fults presented the Yacht Club request. *Motion: (McKesson, Sobns) to approve the event with parking only on the north side of the road. Carried*

Temporary Class “B” & “Class B” License Request: Ephraim Yacht Club Commodores Party, August 12, 2017 6 – 10 PM, Peninsula School of Art, 3900 Cty. F: *Motion: (Sobns, McKesson) to approve a temporary Class “B” and “Class B” license for the Ephraim Yacht Club Commodores Party as requested. Carried*

Beach Variance and Zoning Change Updates: Skare stated the beach variance petition was denied as the town had not been able to present a plan for the beach which would justify the variance request. When the town has such a plan the request can be brought back for further consideration by the Board of Adjustment. The zoning change from Single Family 20,000 (SF20) to village commercial (VC) will be heard next Tuesday afternoon. The change would allow a positive change in setbacks and uses that would match the other half of the beach property.

Beach Buildings sale/removal: Skare stated that the sale and removal of the does not require elector approval as it would be considered donated labor and not real property as the building will be separated from the land.

- Industry standard insurance
- Clean up of debris from the move (not site restoration)
- Licensed and insured contractors
- Termination of utility connections
- November – February timeframe for removal
- All bids will be binding contracts

Motion: (Skare, Sobns) to put out for bid all (3) buildings on the auxiliary beach property per the discussion. Carried

SEH Project Updates: Andrew Dane of SEH gave the following updates:

Bike Demo: Due to complications and requirements by the DOT the demo will be postponed until 2018.

Beach Study: No alternative decision has been made on the ingress/egress. Next step, break into smaller segments.

Streetscape timeline: Shown on updated timeline.

Parking Study: The second count will be around 7/25. Parking recommendations will be at August meeting.

Sidewalk Design: Option 1 is most direct. A hybrid of Option 1 and jog at the end to the Hide Side sidewalk at the parking lot. Retaining wall options, face wall and retaining wall at Sailor Sam’s, with additional application up the hill to the school (stone application similar to the one the DOT used on the Fish Creek hill. A permanent limited easement would be needed at Hide Side. Andrew to ask Jeremy if DOT would include this easement in work by state.

Additional workshop is the first step. Moving parking count to the last week of July 25 5-7 p.m. get letter out to route and box, print in house.

Public Workshop #2: Alternative Concepts - scheduled for September 5th 6-8 p.m. with follow-up at the regular board meeting on the 6th.

Set date for Spring Road Improvement Project Public Input meeting: Weddig will confirm with project engineer that the road from Spring Court to Wandering Road was laid in 2 lifts and what the total of the 2 lifts were. If possible it would be helpful if John Kolodziej would be present at the meeting. *Motion: (Hackbarth, McKesson) to set July 25th at 7:00 p.m. for the Spring Road Improvement Project Public Input meeting. Carried*

2017-18 Operator's Licenses: *Motion: (Daubner, Sobns) to approve the 2017-18 operator's licenses as presented. Carried*

Payment of bills: *Motion (Hackbarth, McKesson) to approve the bills as presented. Carried*

Adjourn: *Motion: (McKesson, Hackbarth) to adjourn at 10:14 p.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk