

Approved: June 20, 2017

**TOWN OF GIBRALTAR
PARKS AND LANDS COMMITTEE
TUESDAY, MAY 16, 2017 MINUTES
8:00 A.M.**

Call to Order: Brian Hackbarth called the meeting to order at 8:00 a.m.

Present: Chairman Hackbarth stated that a quorum of the committee was present. Members present: Laurie Buske, Karl Stubenvoll, Dwayne Daubner. and Bonnie Ansley

Proper Notice/Adopt Agenda: Hackbarth verified the agenda had been properly noticed.

Motion: (Stubenvoll, Daubner) to adopt the agenda as posted. Carried.

Approve Minutes of Previous Meetings:

Motion:(Stubenvoll, Buske) to approve the minutes of April 18, 2017 as written. Carried

Public Comment: None

Kayak Rentals Proposal at Fish Creek Beach: David Rack submitted a proposal for kayak rental, not in attendance to present.

Motion: (Stubenvoll, Daubner) to table. Carried.

Fish Creek Beach Improvement Recommendations to Town Board: An architect met with the Town Board last week to discuss ideas for the new beach property. The committee would like to review the notes from the previous walk through. Jauquet suggested relocating the Forsythia. Stubenvoll presented Mylar tape and PVC pipe for geese deterrent at the beach. Jauquet also suggested a sign to not feed the wildlife with the reasons why. Would like to place the posts as soon as possible, before the geese mark their territory. These posts are to be placed above the rock line, in the grass. Hagen asked whether a set schedule needed to be implemented for maintenance staff. Hackbarth suggested giving it a try during the early season. Buske would like to remove the hump that separates the 2 lots from the parking lot.

Consideration of Spraying Ash Trees in Clark Park for Emerald Ash Borer: Buske had an arborist inspect the trees. Unfortunately, the ash trees are beyond saving. 2 of them are of imminent concern. The other 2 may last another season.

Consideration of Town Chairman's Request to Cut Down 4 Large Ash Trees in

Clark Park: The large tree by the water and the middle tree in back row have significant damage. Buske also stated that planting a large tree is not feasible due to soil concerns. Better off putting in a smaller tree vs a large tree and risk losing it within a year. She suggested a Princeton Elm, fast growing and disease resistant. A three-inch tree is recommended. Hagen suggested Tillman wholesale. Next month will have tree replacement on agenda.

Motion: (Stubenvoll, Buske) to remove the 2 ash Trees at Clark Park, per Arborist's recommendation. Carried.

Consideration of Spraying Ash Trees in Sunset Park for Emerald Ash Borer: Same concern as above. The tree is beyond treating.

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Consideration of Ash Tree Removal in Sunset Park: The tree is OK for this year. Would like to leave pending the Town's streetscaping plan.

2018 Lawn Care Planning: Hackbarth would like to start the conversation for lawn care. Next month, we will begin planning for the 2018 budget.

Electric Vehicle Charging Station Area Improvements and Lighting: Hackbarth and Spielman met regarding improvement of the EVC station area. Lighting, a designated parking space, and signage are needed. Rules will also need to be established. Two - down cast, Dark Sky compliant LEDs, along the side of the building was recommended. Will forward to building committee to research. The committee will also research what others have done in regards to parking space designation.

Remove from the Table Tree Planting at Old Town Hall: *Motion: (Stubenvoll, Daubner) to remove tree planting at the Old Town Hall from the table. Carried*

Tree Planting at Old Town Hall: Buske suggested a Toba Hawthorne at the Old Town Hall. *Motion: (Stubenvoll, Daubner) to accept Buske's proposal. Planted in the location discussed. Carried*

Community Gardens : Hackbarth wanted to reintroduce the subject of a community garden. Stubenvoll stated the topography at the new town shop site is not conducive. Spielman suggested raised beds. The volleyball/airport area was suggested and has been a preferred location, but does not have a water source.

Down Cast Lighting on Town Properties: Best lighting practices were shared with the Committee. Hackbarth asked if there are any compliance issues within the Town. The committee will investigate and review next month: Noble House, Old Town Hall, and Dock. Beach lighting will be tied into the new street lighting plan. Ansley stated that flag pole lighting is not required at night, but has been a courtesy. Plan commission may want to address compliancy from businesses.

Bathroom Signage at Clark Park: The Dock has requested a sign in Clark Park directing to the back of the Town Hall. Hackbarth suggested adding a slat to the current Clark Park sign. Ansley suggested using technology to direct to the bathrooms. A universal sign at the Old Town Hall was also suggested to accommodate a restroom sign and events.

Motion: (Ansley, Stubenvoll) to table. Carried

Masonry Repairs to Town Center Flag Pole Pocket Garden: The pocket garden has had several minor repairs. The mortar is still deteriorating and has been an ongoing issue. RM Masonry has submitted a proposal to completely repair the masonry for \$2250. Wall repair budget is only \$1000. Champagne Rock improvements could be postponed (neighboring property has installed some screening) for another \$1000 and trash receptacles will be under budget this year.

Motion: (Daubner, Buske) to accept the masonry proposal from RM Masonry, not to exceed \$2250. Carried

Committee reports

Chair: Hackbarth reported, a septic bid has been received, will review at the next meeting. Thank you to the Wickman's for another donation this year for flower planting.

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Gardens: Buske reported, all the gardens have been prepped for the season. Thank you to the Maintenance staff for removing stumps from the pocket garden. Deer have stopped munching on the tulips at the Fish Creek Welcome sign. Needs assistance from Maintenance to remove grasses from the old Town Hall

Invasive Species: Ansley has volunteered to take over the Invasive Species efforts. Hackbarth has been working on an ordinance with the DCIST coordinator, to give the Town ability to go onto private property to treat invasive species.

Ansley visited a couple of parks and discovered quite a bit of honeysuckle and poison ivy along Cottage Row. Fish Creek Park has a lot honeysuckle and barberry. Would like maintenance to spray poison ivy as it develops.

Lighthouse: Blahnik reported, they are waiting on the barge to deliver the mowers. Patrick will assist to open up the lighthouse. The double propane unit may need some repairs. The Lighthouse walk is the first weekend in June. Chambers Island review is June 14th at 4:00 PM.

Next Meeting Date: June 20, 2017 at 8:00 AM.

Adjourn: *Motion: (Buske, Daubner) to adjourn at 9:48 AM. Carried*

Respectfully Submitted,

Kelly Murre
Deputy Clerk