

**EPHRAIM-GIBRALTAR AIRPORT COMMISSION**  
**THURSDAY APRIL 20, 2017**  
**GIBRALTAR TOWN CENTER**  
**9:00 A.M.**

**Approved: May 18, 2017**

**Call to order:** The Ephraim-Gibraltar Airport Commission meeting was called to order by Marty Franke at 9:02 a.m.

**Roll call/quorum:**

Members present: Myrv Somerhalder, Marty Franke, John Cox and Gary Chaudoir. Jon Neville and Brett Lecy via telephone conference.

**Agenda/ proper notice/adopt agenda:** *MOTION: (Cox, Chaudoir) to adopt the agenda as presented. Carried*

**Approve minutes of previous meeting:** *MOTION: (Chaudoir, Somerhalder) to table the minutes of March 17, 2017. Carried.*

**Public comment:** Mr. Ross suggested the airport add 120' of runway 1-4 to the east. Franke stated the airport couldn't extend the runway due to the runway protection zone – airspace must be over owned airport property. Mr. Wolf thanked Franke for that clarification. Don Friex spoke against a special exception to the well and holding tank and allowing another scenic tour. Mr. Wolf also is opposed.

**Sam Healy Tour Operator Request:** Sam Healy has made a request to enter into an agreement similar to that of Grizzly Scenic Air Tours: \$300 a season and purchase of fuel from the airport. He has a small aircraft that can fit 2 passengers. Mr. Healy can operate without an agreement. Parking fees would also be income to the airport. Lecy commented that this type of aircraft has a louder engine. Suggested communications with neighbors but supports. Cox would prefer the gentlemen be in attendance to present his business plan. Chaudoir would also like the noise level be addressed.

*Motion: (Neville, Cox) to table the Sam Healy Tour Operator Request until he can be present. Carried*

**Parking Fees and Refunds:** A individual has asked whether 1 month of a 6-month parking pass could be refunded. *Motion: (Cox, Somerhalder) to deny the request. Carried.*

**Consideration of Fencing AWOS Area:** The sensor of the AWOS unit was not damaged, just the exterior case. Fencing may need to be considered to prevent future vandalism. OMNI will be submitting specs on a fence for bidding. Somerhalder is wondering if the vandalism was caused by the tree removal. Cox inquired as to whether any other reported vandalism has occurred on airport property. Neville stated there has been some but not any major problems.

*Motion: (Cox, Lecy) to move forward planning for a fence. Carried.*

**Updated Proposal from Tim Halbrook for Holding Tank and Well:** Halbrook wasn't available to attend today's meeting. The Town tabled this item at their meeting last week. The Town Board would like the Commission to address people living in their hangars and to create a proposal regarding the shared use. The 3 hangar owners are proposing an enhanced offer of \$300/annually. Need to determine primary ownership 1 hangar owner or all 3 and who is responsible for maintenance. Cox is wondering if it would be owned by the airport and then leased back to the Hangar owner. A separate lease would need to be created for the well and septic. Service to the holding tank would be done between 2 hangars and not an access road. Need to create a holding tank agreement. Franke stated that this is a Town/Village issue, but it needs to be done right with a solid lease/policy.

*Motion: (Cox, Somerhalder) to forward to the Village/Town with comments regarding future master planning, SOPs, policies, and Leases. Carried.*

**Financial Report:** The Commission reviewed the first quarter financials. Truck use that is being billed to the airport doesn't seem right. Would like to have the conversation with the Town/Village. If this doesn't get resolved would like to hire a private contractor for snow removal.

**Friends Report:** Neville reported the Young Eagles Event is May 20 in conjunction with Armed Forces Day. Would like to invite veterans to attend. Wild Tomato, Alexanders and Gibraltar Grill will be donating food and coffee.

**Airport report:** Franke reported they will be meeting with OMNI after the meeting at the Airport to review the work that has been done.

The sod will be repaired by maintenance. A hangar was damaged during snow removal and that is also being repaired. Trees will be planted at the end of the airport property along Maple Grove Rd. Fuel prices are increasing and fuel will need to be purchased soon.

Keith Kocourek has a machine to mow brush at the airport. Would like the contractor to bring the junipers down to the ground in order mow regularly.

**Set Next Meeting Date:** May 18, 2017 at 9:00 a.m.

**Adjourn:** *MOTION: (Neville, Somerhalder) to adjourn at 10:27 a.m. Carried*

Respectfully submitted,

Kelly Murre, Deputy Clerk