

**TOWN OF GIBRALTAR
SPECIAL MEETING AND CLOSED SESSION
PER WISCONSIN STATE STATUTES 19.85(1) (c) and (e)
TOWN OF GIBRALTAR
DECEMBER 14, 2016
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 P.M.**

Approved 4/12/2017

Call to Order: Dick Skare called the meeting to order at 7:01 p.m.

Roll call/Quorum

Present: Dick Skare, Steve Sohns, Brian Hackbarth and Barb McKesson

Absent: Brian Merkel

Agenda/proper notice/adopt agenda: *Motion: (Hackbarth, Sohns) to adopt the agenda as posted. Carried*

Determination of funds to be carried over from 2016 to 2017: *Motion: (Hackbarth, Sohns) to carry over \$19,976.00. Carried*

Application for Temporary Class “B” license: Peninsula School of Art, January 14, 2017 “The Disco Ball” 3900 Cty. F, 4 p.m. – 11 p.m.: Cathy Hoke, Peninsula School of Art was not available. Beth Hagen stated this event is the same as last year with a different name. Class “B” license being requested. *Motion: (Hackbarth, McKesson) to table. Carried*

Loan resolution for York Property financing: *Motion: (Sohns, Hackbarth) to adopt a loan resolution dated 12/31/16 for the York property financing at an interest rate of 3.01%. Carried* Skare read the resolution into the record.

Consideration of 2-year Going Garbage contract for recycling and garbage services: Going Garbage submitted both a 2 and 3 year option. *Motion: (Hackbarth, McKesson) to take the three year contract with split stream recycling. Carried*

Recommendation regarding new Town Shop drip stop remedy: Stubenvoll stated the drip stop had not been provided on the roof panels as specified. The committee recommendation yielded:

- PBS will credit back to the town the cost of the drip stop
- Provide a 5 year window whereby dripping will be monitored
- If needed PBS, at no cost to the town, would proceed with the installation of louvered vents and a paddle fan (with hard wired humidistat)

Motion: (Hackbarth, McKesson) to go with the building committee’s recommendation. Carried

Consideration and approval of airport hangar lease draft: Marty Franke gave an overview of the hangar lease changes. Changes:

- #4 first page make a standard CPI or 3% whichever is greater
- #13 penalty language
- #23 language for impact fee for new hangars
- #24 was added, page 1 2nd whereas personnel
- change #4 as January 31st

Motion: (Sohns, Hackbarth) to approve the hangar lease with the January 31st date change. Carried

Fire Chief Stipend for 2017: This is a follow up from previous discussions had with the fire department. Hackbarth stated his initial thought was \$7,000. Skare proposed \$6,000. This item should be reviewed annually. *Motion: (Hackbarth, McKesson) to set the fire chief stipend to \$6,500 for 2017. Carried*

Consideration of additional 2016 budget amendments: Budget recommendations:

- Legislative – Town Board meetings \$5,826
- Elections - additional training \$1,016
- Public Works – overlap in wages \$15,400

Motion: (Sobns, McKesson) to approve budget amendments at \$22,242. Carried

Consideration of Schenck monthly services: Hackbarth wanted to know what type of services were offered for government entities, monthly service for questions whether it is journal entries, bank reconciliations, and financial management. What issue is trying to be resolved was asked. A proposal on reconciling bank statements and budget preparation is to be requested. *Motion: (Hackbarth, McKesson) to table and bring back in January. Carried*

Resolution for a Nicolet Bank loan draw for \$149,597.92 (New Town Shop): Questions asked and needing answers were:

- What is being held back for asphalt and finish work?
- What is the general hold back?

Motion: (Hackbarth, Sobns) to approve payment of \$149,597.92 as a construction draw with the understanding that we will be getting sales tax refunded on this and previous draws. Carried

Consideration and determination of financial reporting to the town board: The board preferred the department spreadsheets as had been given in the past. The new reports seem awkward and more difficult to interpret. *Motion: (Hackbarth, McKesson) to go back to the old system with having the accountant check it at budget time. Carried*

Enter Closed Session: *Motion: (Hackbarth, McKesson) to enter into closed session at 9:09 p.m. Carried by roll call vote Sobns, Skare, Hackbarth and McKesson*

- A. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
- B. Deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Consideration of property acquisition

Exit closed session: *Motion: (Hackbarth, McKesson) to exit closed session at 10:54 p.m. Carried* The board entered into open session.

Approve action taken in closed session: *Motion: (Hackbarth, McKesson) to approve action taken in closed session.*

- A. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Employee evaluations
- B. Deliberating or negotiating the purchasing of public properties, investing – Purchase of public property

Compensation Resolution: *Motion: (Hackbarth, McKesson) to table the compensation resolution. Carried*

Adjourn: *Motion: (Sobns, McKesson) to adjourn at 10:56 p.m. Carried*

Respectfully Submitted,

Beth Hagen, Clerk