

**TOWN OF GIBRALTAR  
REGULAR MONTHLY MEETING  
WEDNESDAY, NOVEMBER 2, 2016**

**Approved: December 7, 2016**

**Call to order:** Dick Skare, chairman called the regular monthly meeting to order at 7:00 p.m.

**Roll call /quorum:**

Board members present: Dick Skare, Steve Sohns, Brian Hackbarth and Barb McKesson

Board member(s) absent: Brian Merkel

**Agenda/proper notice/adopt agenda:** *Motion: (Hackbarth, McKesson) to approve as amended (strike #9 and 10). Carried*

**Approve minutes of previous meeting(s):** *Motion: (Sohns, McKesson) to approve the minutes of August 31, 2016 as amended. Carried*

*Motion: (Sohns, McKesson) to approve the minutes of September 14, 2016 as presented. Carried* *Motion: (Sohns, McKesson) to approve the minutes of October 5, 2016 as presented. Carried* *Motion: (Hackbarth, McKesson) to approve the minutes of October 12, 2016 as presented. Carried*

**Committee reports**

Parks & Lands Committee: Brian Hackbarth stated 6 trees have been planted in a few parks this last month.

Fire Department & EMRs: Chief Anderson stated the “Open House” on October 29<sup>th</sup> was very well received. Anna Drover will be taking over the recruitment campaign for her senior project.

Noble House: Barb McKesson stated the Noble House is officially closed. GHA is having a fundraiser of evergreen wreaths; forms are available at the information center and the post office.

Watershed/Plan Commission: Linda Merline stated there is nothing to report for the watershed. The Plan Commission met, Bob Kufirin gave a report and Don Dresselhuys gave a presentation on an employee housing project.

Airport: Nothing to report.

Harbor Commission: The dock has closed for the season.

Room Tax: Dick Skare stated the season was up from prior years. The total amount of uncollected taxes are \$171.

Building Committee: Karl Stubenvoll stated the regular meeting was not held but the committee toured the construction site. Construction is running behind due to weather conditions. The cold storage building should be ready for an occupancy permit next week.

Clerk: Beth Hagen stated in-person voting will continue until 5:00 p.m. on Friday. A picture ID is required. Property owners have expressed an interest in the old wood street signs currently in storage.

Kufirin Consulting: Bob Kufirin stated the bulk of his time has been on town/county zoning research. Planning component to bring the kind of development to town that is guided. The multi modal path north along Hwy 42 would have to be off the highway. The off road setback would impact buildings, trees etc. The Bluff Road multi modal path would have to be negotiated on the benefit public safety to abutting property owners.

Door County Coastal Byways: Beth Hagen stated the council will be meeting this Friday at 8:30 a.m. at the Jacksonport Town Hall.

Public Works: Maintenance Supervisor Patrick Strantz gave an update on the 2016 road projects.

Chairman: Dick Skare read Paul Woerfel’s letter to the town board on the excessive tree trimming at Homestead Suites; a letter of apology will also be sent. PBS looked at the York house last week, a report is coming. A survey on Brown Avenue will be done separately from the York property.

County Supervisor: Steve Sohns stated the property committee met today, the demolition is complete on the future site of the senior center. The baking soda blasting on the interior of the Old Highway Shop is nearly complete. Bid documents will be coming up and going out for bid shortly. John Miles Park will be an ongoing discussion on how to better utilize the property.

**Public comment:**

- Andrea Kinsey-Jauquet submitted a “wish list” item of light weight plastic tables for the town hall.
- Nancy Sargent stated a group of volunteers made new bows for the town streetlight wreaths.

**Remove from the table: Special event request: 43<sup>rd</sup> Annual Door County Antique Show, 3924 Hwy 42, July 27-29, 2017, sign placement:** *Motion: (Sobns, Hackbarth) to remove Special event request: 43<sup>rd</sup> Annual Door County Antique Show, 3924 Hwy 42, July 27-29, 2017, sign placement from the table. Carried*

**Special event request: 43<sup>rd</sup> Annual Door County Antique Show, 3924 Hwy 42, July 27-29, 2017, sign placement: Lions Club banner up on Monday.** Russ Sunstrom representing the Antique Show stated the request is the same as past years. The use of a food truck is being requested for the first time and was opposed by the board. *Motion: (Hackbarth, McKesson) to approve the request of the Sister Bay Lion Club for the Antique Show with the amendments of no food truck, 1 banner not to exceed 24 square feet and 3 temporary signs they have used in the past.*

**2017 Harbor Rates:** The 2017 rates were reviewed. Commercial Mooring fee of \$100 needs to be part of a larger discussion. *Motion: (Hackbarth, McKesson) to approve the rates with deletion of commercial mooring area fee for future discussion by the town board. Carried*

**Remove from the table Consideration of Maintenance Department boom lift:** *Motion: (McKesson, Skare) to remove Consideration of Maintenance Department boom lift from the table. Carried with Sobns opposed.*

**Consideration of Maintenance Department boom lift:** Maintenance Supervisor Patrick Strantz detailed the quote for a new TZ50 boom with gas engine with a 50' reach at a cost of \$45,163. Training on the equipment would be an additional \$800. A municipal rate will be requested. Merkel asked what the annual certification requirements were. *Motion: (Hackbarth, Sobns) move to table. Carried*

**Determination of engineering vendors for municipal lighting design interviews:** Six responses were received and reviewed: KL Engineering, Ayers Associates, Inc., Clark Dietz Inc., SmithGroup JJR, Cedar Corporation, Robert E. Lee & Associates, Inc., and SEH. *Motion: (Hackbarth, Sobns) to set a meeting date for interviews with Cedar, SEH and Robert E. Lee. Carried*

**Reconsideration of 2017 Employee Health Plan Option:** Hagen stated the deadline had passed to make the plan choice change. If the board stayed with the current plan and applying the tentatively budgeted health benefit the cost would not have an effect on the town financially, the employee would pay the additional premium cost. *Motion: (Hackbarth, Sobns) to keep the 2016 plan choice for 2017 with the state with the town benefit to be \$17,250 for a family plan and the corresponding % for a single plan. Carried*

**Consideration of Fire Department Captain Stipend:** A stipend of \$1,000 was included in the 2016 budget. *Motion: (Hackbarth, Sobns) to authorize a stipend of \$1,000 for 2017 a Fire Department Captain with stipend amount for chief on the next agenda. Carried* Stipends are to be broken out in the budget.

**Resolution to request draw of \$775,758.93 on the Town Shop construction loan at Nicolet National Bank:** The draw includes the initial intent sum of \$408,226.89 and invoices of \$205,659.87 and \$161,872.17. *Motion: (Sobns, McKesson) the Gibraltar Town Board at the regular meeting on November 2, 2016 resolves to request a draw on the construction loan at Nicolet National Bank for \$775,758.93. Carried*

**Payment of bills:** *Motion: (Sobns, Hackbarth) to pay the bills as presented. Carried*

**Adjourn:** *Motion: (McKesson, Hackbarth) to adjourn at 8:35 p.m. Carried*

Respectfully Submitted,

Beth Hagen, Clerk