

**TOWN OF GIBRALTAR
REGULAR MONTHLY MEETING
WEDNESDAY, MAY 4, 2016
GIBRALTAR TOWN CENTER
4097 HIGHWAY 42, FISH CREEK WI 54212
7:00 P.M.**

Approve: June 1, 2016

Call to order: Dick Skare, chairman called the regular monthly meeting to order at 7:00 p.m.

Board members present: Dick Skare, Brian Hackbarth, Steve Sohns, Brian Merkel and Barb McKesson

Board members absent: None

Adopt/proper notice/adopt agenda: *Motion: (Sohns, McKesson) to adopt the agenda as posted. Carried*

Approve minutes of previous meeting(s): *Motion: (Sohns, McKesson) to approve the minutes of the special meeting on January 26, 2016 as written. Carried Motion: (Hackbarth, McKesson) to approve the minutes of the special meeting on February 11, 2016 as written. Carried Motion: (Hackbarth, Sohn) to approve the minutes of the regular meeting on April 6, 2016 as written. Carried Motion: (Hackbarth, McKesson) to approve the minutes of the special meeting on April 18, 2016 as written. Carried*

Motion: (Sohns, McKesson) to approve the minutes of the special meeting on April 18, 2016 as written. Carried

Committee reports:

Parks and Lands Committee: Brian Hackbarth stated there was nothing to report.

Fire Department & EMRs: Fire Chief Anderson reported on positively received recruitment efforts.

Noble House: Laurie Buske reported a 43 hat display is in the history center. The house proper will be set up with a multi decade wedding gown display. Sponsors are being sought for the audio walking tour. The GHA Fund Raising Dinner is May 26th, 5:30 p.m. at Gibraltar Grill. GHA membership is \$20.

Plan Commission and Watershed: Linda Merline stated the commission met on the 26th with the FCCA to see what goals, objectives and policies in the plan would benefit from their input. The primary need was employee housing. The flyer for the invasive species went out this week.

Airport: Hagen stated the airport will be staffed weekends beginning May 20th. A pre-bid meeting for the hangar expansion project will be held tomorrow at 2:00 p.m. at the Airport Office.

Harbor Commission: Dave Harris stated they will be open on May 13th. The next meeting will be tomorrow at 5:00 p.m.

Room Tax: Skare stated businesses are preparing for the season.

Building Committee: Karl Stubenvoll stated the electors met earlier this evening and approved the new shop budget.

Door County Coastal Byways Council: Hagen stated the council is looking for businesses or groups that would like to advertise in the upcoming coloring book. If interested please contact the office.

Clerk's Report: Beth Hagen reported applications for the Maintenance Supervisor position are due in the office no later than Noon on May 12th.

Chairman's Report: Dick Skare stated a meeting was held to discuss the Fire Department operation structure situation. Al Matzke gave an overview of the CERT program that will be moving forward on Chambers Island. On May 24th the Waterfront Master Plan draft will be presented at the Old Town Hall from 5:00 p.m. – 7:00 p.m. The Friends of Eagle Tower have begun meetings at the fire station.

County Supervisor's Report: Supervisor Sohns stated the property committee is moving forward with Phase 1 of the Highway Shop repurposing. Sohns has been appointed to the Airport and Parks, Property, Legislative and Board of Health Committees.

Law Enforcement Report: Officer Crowell stated interviews will be scheduled soon.

Public Comment: None

Agenda

Remove from the table consideration of driveway ordinance variance by Jim O'Reilly at 8929

Gibraltar Glen Court: *Motion: (Hackbarth, Sohn) to remove from the table consideration of driveway ordinance variance by Jim O'Reilly at 8929 Gibraltar Glen Court. Carried*

Consideration of driveway ordinance variance by Jim O'Reilly at 8929 Gibraltar Glen Court: Skare stated, at the last meeting, there were concerns about the grade and width of the driveway. Skare asked Maintenance Supervisor Tim Biver to verify the pitch and width. Biver had Harbor Construction verified the grade was 8.7 and Biver measured the road width; the ordinance requirements had been met. Hackbarth stated a standard methodology for measurement should be made for the ordinance. *Motion: (Hackbarth, McKesson) to approve the report from Maintenance Supervisor Tim Biver that the driveway is in compliance with the driveway ordinance. Carried*

Special event request: FCCA 2016 Summer Festival additional parking request: Bob Speilman requested the addition of all the parking spaces along the north side of Maple Street for Friday and Saturday of the event and also the spaces on the east side of Spruce Street for that Friday. *Motion: (Merkel, Sohns) to approve the request as amended. Carried*

Temporary Class “B” and “Class B” licenses for FCCA 2016 Summer Festival: Bob Speilman requested the picnic licenses for July 2nd from 4 - 10 p.m. *Motion: (Hackbarth, Merkel) to approve the Temporary Class “B” and “Class B” licenses for the FCCA 2016 Summer Festival from 4 – 10 p.m. Carried*

Special event request: Gibraltar Area Schools Viking 5K June 7, 2016, Gibraltar Road closure and Law Enforcement assistance: No representative was present from the school *Motion: (Hackbarth, McKesson) move to table. Carried*

Special event request: Peninsula School of Art Plein Air, use of Clark Park 7/26-27, banners, tent, and direct sales: Cathy Hoke stated the request is for tent set up, banners and tee shirt sales. *Motion: (Merkel, Hackbarth) to grant the special event request for Peninsula School of Art Plein Air use of Clark Park 7/26-27, banners, tent and direct sales. Carried*

Temporary Class “B” and “Class B” for Peninsula School of Art Plein Air, Gala 7/29 and Open Door Celebration 7/30, 2016 at Peninsula School of Art, 4:00 – 11:00 p.m.: Cathy Hoke stated as in the past there will be parking attendants for the event. *Motion: (Hackbarth, Merkel) to approve the Temporary Class “B” and “Class B” for Peninsula School of Art Plein Air, Gala 7/29 and Open Door Celebration 7/30, 2016 at Peninsula School of Art, 4:00 – 11:00 p.m. Carried*

Temporary Class “B” and “Class B” for Peninsula School of Art Plein Air Nocturne Event All That Jazz 7/27, 2016 4:00 – 11:00 p.m. at Clark Park: *Motion: (Hackbarth, McKesson) to approve the Temporary Class “B” and “Class B” for Peninsula School of Art Plein Air Nocturne Event All That Jazz 7/27, 2016 4:00 – 11:00 p.m. at Clark Park. Carried*

Parks and Lands Committee Appointments: Four letters of interest (Dave Bultman, Dwayne Daubner, Karl Stubenvoll and Tom Thurman) were received for 2 open seats. *Motion: (Merkel, Hackbarth) to appoint Karl Stubenvoll and Dwayne Daubner to the committee with terms to end May 1, 2018. Carried*

Consider relocating electric vehicle charging station from rear of Gibraltar Town Hall to Gibraltar Town Center: Skare stated the initial decision to locate the station at the rear of the town was prior to the Waterfront Master Plan project with SEH. Given the discussions of traffic pattern and building use changes it seemed to be an opportunity to revisit the previous decision. Merkel stated a highly visible location would be behind the FCCA kiosk. Other suggested locations: the east side of the maintenance garage, the first stall of the rear parking lot or a space parallel to the 220V line going to the maintenance garage. Bob Speilman stated FCCA will extend the \$500 offer for expenses as had been offered in 2015. The office was directed to get installation costs along with the cost to run 220V to those locations. The charging station information will be passed along to SEH for their input. Additional data cable and phone line information will be sought from Jack Money Penny. *Motion: (Hackbarth, Sohns) to entertain proposals on the charger being located at the town center property. Carried*

Cottage Row Parking Spaces: Skare stated he walked Cottage Row Road from Main to Ula Street and made a rough calculation of parking spaces that could be added to the west side. *Motion: (Hackbarth, Sohns) do not do anything with parking spaces on Cottage Row until receiving the final report from SEH. Carried*

2016-17 Propane Contract Bids: Three bids were received: Gasco \$0.849, Ferrellgas \$0.899, Milton \$0.999 this is an early lock in price and the board felt prices may drop. *Motion: (Hackbarth, Sohns) move to bring new bids back at the June meeting. Carried*

Maintenance Supervisor job description: The description draft reflected the amendments from previous discussions. *Motion: (Merkel, McKesson) to approve the Maintenance Supervisor job description as corrected. Carried*

Maintenance Supervisor wage rate: Rates were received from the Town of Baileys Harbor, the Villages of Sister Bay and Ephraim for \$20.65, \$30.96 and \$22.60 respectively. Additional benefit package information was requested. *Motion: (Merkel, Hackbarth) move to table. Carried*

Resolution opposing the UW-Extension reorganization: Sohns recapped the reorganization situation. *Motion: (Hackbarth, Sohns) to adopt Resolution 2016-02. Carried* The resolution was read into the record.

Operator’s license 2015-16: *Motion: (Hackbarth, Merkel) to approve the 2015-16 operators licenses for Corrine Petersilka and Candice Finell. Carried*

Payment of bills: *Motion: (Merkel, McKesson) to approve the payment of the bills, as presented with follow-up questions. Carried*

Adjourn: *Motion: (Sohns, McKesson) to adjourn at 9:04 p.m. Carried*

Respectfully submitted,

Beth Hagen, Clerk