

Approved: June 15, 2016

**TOWN OF GIBRALTAR  
HARBOR COMMISSION  
WEDNESDAY, MAY 18, 2016, MINUTES  
GIBRALTAR TOWN CENTER  
7:30 A.M.**

**Call to Order:** David Harris called the meeting to order at 7:30 A.M.

**Present:** Chairman Harris stated that a quorum of the Commission was present. Members present: Dave Harris, Paul Woerfel, Brian Merkel, Rick Hecker and Greg Swain  
Also present: Dennis Shermerhorn

**Proper Notice/Adopt Agenda:** Harris verified the agenda had been properly noticed.

*Motion: (Hecker/Swain) to adopt the agenda as posted. Carried*

**Approve Minutes of Previous Meetings:** *Motion: (Woerfel/Hecker) to approve the minutes from the May 5, 2016 meeting as written. Carried*

**Chair Report:** No Report

**Dockmaster Report:** Schermerhorn reported that everything is open for the season. Fuel prices are competitive at \$2.97/unleaded and \$2.49/diesel. Operating with limited hours until students return from school. Staffing is good, but may need to hire one more person. Dinghy rack was installed yesterday. Water levels are still going up, fuel dock is being monitored. Approximate cost to lift fuel dock is \$500. Kahr will be in the area within the next couple of weeks and will raise.

**Public Comment:** None

**Area Recommendation for Temporary Mooring of Barges:** Baudhuin Inc has drawn out the mooring area. Would like to locate the barge within the defined area. The area that works best are moorings #9, 10, and 19. These displaced mooring holders can be relocated to open moorings.

*Motion: (Woerfel/Hecker) to designate NE corner for mooring of barges and to eliminate #9, 10 and 19. Relocate current mooring holders tackle at no expense to the tackle owners. Carried.*

**Rules, Regulations and Fee for Temporary Mooring of Barges:** A barge can be moored in the harbor, when working within the township. The area is not to be a long term parking of barges. Harris will confirm with Paul Kent that the Town has jurisdiction to regulate.

*Motion: (Woerfel/Swain) adopt the following rules and regulations for Barge mooring:*

- *Notify Harbormaster prior to arrival*
- *4 days before and after job, weather permitting.*
- *Vessel can't be moored for more than 30 days, unless arrangements are made with the Harbor Commission. Penalty will be \$250/per day*
- *No daily charge for keeping the barge in the mooring area. It is included in barge ramp fee.*
- *Need to provide proof of insurance*
- *Right to see contract/ proof of work upon request*
- *Staging for loading the barge will be done at the Town Center Parking Lot*

*Carried.*

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**Recommendation to Town Board for Amendment to Harbor Ordinance:**

*Motion: (Woerfel/Swain) to recommend to the Town Board to add Barge Mooring area rules to the Harbor Ordinance. Carried.*

**Recommendation for Bid Process for Rental of West Town Dock for 2017 Season:** Beth spoke with Zeke Jackson from Sister Bay regarding their process and received a copy of their lease. The Village offers a 3 year lease, kiosk, electric and charges a slip rate plus 10% of gross income, no commercial fee. The East dock has 65ft (2 boats) available on the West side and 75ft (3 boats) on west. The bids would be based on linear feet. One vendor makes it easier to manage. Multiple vendors would then share use of the ticket booth. Smaller boats are difficult to load. Can only offer a 1 year lease. Will entertain offers with a minimum bid. Need to have a conversation on allowable vendors. The ticket booth and easement issue also need to be taken into consideration. Will forward the agreement to the attorney.

**Recommendation to Town Board Regarding Termination of Holy Name Retreat Lease to Chambers Island East Dock:** The HNR retreat has a 50 year lease that was renewed in 2006/07 for \$1 a year. The Retreat is no longer operating and inquiries have been received as to whether dock space is included with the purchase of the property. The Town can terminate the lease with a 1 year notice and compensation for improvements.

*Motion: (Woerfel/Hecker) to terminate dock lease with HNR. Carried.*

**Recommendation on Holy Name Retreat Request to Assign Public Access Space:** HNR has requested use of Town dock space for public access.

*Motion: (Harris/Merkel) to recommend to the Town Board to deny HNR request for public access space. Carried.*

**Set next meeting date:** June 8, 2016, time 5:30 P.M.

**Adjourn:** *Motion: (Woerfel/Harris) to adjourn at 9:15 A.M. Carried.*

Respectfully Submitted,

Kelly Murre  
Deputy Clerk