

**FISH CREEK HARBOR COMMISSION
TUESDAY, OCTOBER 6, 2009
GIBRALTAR TOWN CENTER**

Call to Order: The Fish Creek Harbor Commission was called to order at 7:35 a.m. by Dave Harris, chairman.

Members present: Dave Harris, Brian Merkel, Paul Woerfel and Leigh Zielke

Members absent: Joel Blahnik

Also present: Dock Master Brian Holan

2010 Budget Preparation: The Harbor Commission reviewed each item of the 2009 budget figures. The 2010 budget was prepared as follows:

DESCRIPTION	BUDGET	AS OF		TOTAL	BUDGET
		9/30/2009	OCT - DEC		
Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00
Repair Dock House	\$1,000.00	\$778.85	\$0.00	\$778.85	\$1,000.00
Town Dock Repair	\$3,000.00	\$3,345.25	\$0.00	\$3,345.25	\$8,000.00
Seasonal Moorings	\$5,000.00	\$3,899.31	\$1,300.00	\$5,199.31	\$6,000.00
Seasonal Floaters	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Winter Maintenance	\$1,500.00	\$1,063.30	\$400.00	\$1,463.30	\$1,500.00
Sanitary District #1	\$2,000.00	\$1,556.31	\$500.00	\$2,056.31	\$2,200.00
Wages	\$37,600.00	\$30,845.96	\$5,000.00	\$35,845.96	\$39,000.00
Utilities	\$5,000.00	\$3,634.64	\$1,400.00	\$5,034.64	\$5,200.00
Resale Items:					
Ice	\$3,300.00	\$1,268.50	\$0.00	\$1,268.50	\$2,800.00
Soda		\$1,108.32	\$0.00	\$1,108.32	
Fuel	\$200,000.00	\$112,725.88	\$0.00	\$112,725.88	\$150,000.00
Advertising	\$3,000.00	\$1,328.89	\$1,300.00	\$2,628.89	\$2,500.00
Miscellaneous	\$2,000.00	\$1,542.48	\$400.00	\$1,942.48	\$2,000.00
Capital Outlay	\$7,500.00	\$0.00	\$6,500.00	\$6,500.00	\$10,000.00
Chambers Island Dock	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$8,000.00
Telephone/Internet	\$2,500.00	\$1,646.72	\$900.00	\$2,546.72	\$2,500.00
Bank Card Fees	\$2,600.00	\$660.74	\$1,000.00	\$1,660.74	\$2,600.00
Insurance	\$6,000.00	\$3,885.00	\$0.00	\$3,885.00	\$6,000.00
Legal	\$1,000.00	\$135.00	\$200.00	\$335.00	\$1,000.00
Garbage Removal	\$1,800.00	\$1,349.00	\$400.00	\$1,749.00	\$2,000.00
Barge Ramp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dredging	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
Supplies/Maintenance	\$6,500.00	\$9,708.80	\$400.00	\$10,108.80	\$10,000.00
Misc Dock Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boathouse Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Payroll Expenses	\$3,100.00	\$2,464.52	\$500.00	\$2,964.52	\$3,200.00
Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$299,400.00	\$182,947.47	\$22,200.00	\$205,147.47	\$268,500.00

2010 Dock Rates Recommendation: The 2009 rates and charges were reviewed and the following recommendations will be forwarded to the town board for approval.

A. Slips: It was moved by Merkel and seconded by Woerfel to increase the slip rate by 3%. Motion carried Woerfel and Merkel in favor and Zielke and Harris abstaining.

B. Moorings: It was moved by Woerfel and seconded by Zielke to increase the mooring fee by 3%. Motion carried unanimously.

C. Dinghy Rack: It was moved by Woerfel and seconded by Merkel to increase the dinghy rack fee by 3%. Motion carried unanimously.

D. Daily Launch: *It was moved by Woerfel and seconded by Merkel to leave the daily launch fee the same as 2009. Motion carried unanimously.*

E. Seasonal Launch: *It was moved by Woerfel and seconded by Harris to leave the seasonal launch fee the same as 2009. Motion carried unanimously.*

F. Commercial Launch: *It was moved by Woerfel and seconded by Harris to leave the commercial launch fee the same as 2009. Motion carried Harris, Woerfel and Merkel in favor and Zielke abstaining.*

G. Commercial Slip: *It was moved by Zielke and seconded by Merkel to leave the commercial slip fee the same as 2009. Motion carried Woerfel, Merkel and Zielke in favor and Harris abstaining.*

H. Facilities Use Fee: *It was moved by Woerfel and seconded by Harris to increase the facilities use fee by 3%. Motion carried unanimously.*

I. Commercial Facility Use: *It was moved by Merkel and seconded by Zielke to leave the commercial facility use fee the same as 2009. Motion carried unanimously.*

J. Transient Slip Fee: *It was moved by Zielke and seconded by Harris to leave the transient slip fee at the 2009 rate. Motion carried unanimously.*

K. Transient Wall Fee: *It was moved by Zielke and seconded by Woerfel to leave the transient wall fee at the 2009 rate. Motion carried unanimously.*

L. Barge Loading Ramp Fee: *It was moved by Merkel and second by Harris to table until the barge ramp agenda item. Motion carried unanimously. It was moved by Merkel and seconded by Harris to set the fee at \$100.00 per day from 8:00 a.m. to 2:00 p.m. May 15th to October 15th. Motion carried unanimously.*

M. Pump Out: *It was moved by Woerfel and seconded by Zielke to leave the pump out fee at the same as 2009. Motion carried unanimously.*

Scott Moore Mooring Exemption Request: Harris stated that there are mooring holders that will not be renewed in 2010 due to non-compliance. Moore's exemption request was reviewed. Discussion yielded that there were extenuating circumstances although not being able to negotiate with a previous mooring holder is not included among them. No exceptions will be entertained for Moore in 2010. Moore will be notified by certified letter. *It was moved by Woerfel and seconded by Zielke to approve the one year extension. Motion carried unanimously.*

Barge Ramp Rules, Regulations and Fees: Merkel opened the discussion on fees. A flat fee vs. a fee per truckload was discussed. *It was moved by Merkel and seconded by Harris to set the fee at \$100.00 per day from 8:00 a.m. to 2:00 p.m. May 15th to October 15th. Outside of October 15th through May 14th hours of operation are by appointment only with the same \$100.00 flat fee as in season. Motion carried unanimously.*

Harris reviewed old discussion on the item: mat use in the parking lot, formal commission approval, proof of insurance, signed waivers, hours of operation, legal opinion and dock master oversight. Harris spoke with Attorney Dahl and he recommended proof of commercial liability insurance. Harris' major concern is damage to the parking lot. Potential damage can be from track equipment, oil, hydraulic fluid etc. The town's insurance carrier's concern is to liability insurance. Woerfel recommended that Attorney Dahl draw up a form/contract that would address the issues of concern: hours of operation, contacting the clerk to get the form, payment in full before use, proof of commercial insurance, Town of Gibraltar or Gibraltar taxpayer projects only, damage from vehicles. Signage should be posted that states "For use of ramp contact town clerk" Once the necessary form(s) are completed and on file with the town clerk a copy would be given to the Dock Master and the requesting business. Outside of October 15th through May 14th hours of operation are by appointment only. *It was moved by Merkel and seconded by Zielke to forwarded Attorney Dahl to draw up a contract/form for approval at next month's meeting. Motion carried unanimously.*

Adjourn: *It was moved by Merkel and seconded by Zielke to adjourn. Motion carried unanimously and the meeting adjourned at 8:56 a.m.*

Respectfully submitted,

Beth Hagen, CMC
Deputy Clerk-Treasurer