

**FISH CREEK HARBOR COMMISSION
MONDAY, MARCH 3, 2008
GIBRALTAR TOWN CENTER**

Call to Order: The Fish Creek Harbor Commission was called to order at 7:38 a.m. by Dave Harris, chairman.

Members Present: Dave Harris, Brian Merkel and Paul Woerfel
Member Absent: Leigh Zielke and Joel Blahnik

Minutes: *It was moved by Harris and seconded by Merkel to approve the minutes of December 17, 2007 as written. Motion carried unanimously. It was moved by Merkel and seconded by Woerfel to approve the minutes of December 31, 2007 as written. Motion carried unanimously. It was moved by Woerfel and seconded by Harris to approve the minutes of January 11, 2008 as written pending clarification on a motion. Motion carried unanimously.*

Chair Report: Harris stated there was none at this time.

Dock House Renovation: Young stated the project is running slightly behind due to the electrical panels on the inside of the building. Wisconsin Public Service (WPS) is to replace cable within the next 10 days. Charter Cable has not been trenched yet. Merkel stated he does not want Charter holding up the paving. Young will be checking with Randy Monfils of Zeise Construction on this. Harris will be calling Kristy Rogers of the Department of Natural Resources (DNR) to sign-off on the building as soon as possible.

Young stated the latest draw has been approved less withholding for the roof replacement, double hung windows, heliopers and car siding. The Kahr billing went directly to Zeise. The car siding is face nailed and unacceptable. The Commission agreed that unless Zeise can come up with something to correct it the siding would not be accepted. The bathrooms have turned out nicely. The carpet will not be installed prior to the electrical being completed. Woerfel recommended covering the carpet to minimize initial wear. Merkel suggested using runners for the first year.

The paving plan was reviewed. A curb is included along the dockhouse. Gutters are recommended at some future point. Three things of concern should be discussed with John Kolodziej: the grade height next to the building, creating a walkway on the west side of the building and downspout water runoff.

Fuel Tanks/Excavation: Harris spoke with Frank Hekenberger of Walt's Petroleum regarding the plan. The plan was reviewed with the following issues to be forwarded in writing to Hekenberger:

1. It is imperative that the fuel tank installation project (removal of the old tank and installation of the 2 new tanks) is coordinated with the Door County Highway Department Highway Commissioner John Kolodziej.
2. The location of the tanks is to be changed from the original drawing. The tanks are to be moved as far to the southern end of the parking lot as possible with the optimal location under the grassy area that the dumpster is located on. The fill pipes are to be located in the center aisle between the parking area and where the new tanks are located. A new drawing will be needed to reflect changes.
3. Additionally prior to covering the tanks, piping, cut off valves, fill pipes, etc. The Fish Creek Harbor Commission reserves the right to inspect and photograph the project.

Harris will follow-up with Hekenberger via phone as well. The April 15th deadline may be unrealistic given the amount of frost in the ground. No addition funds were included in the bid for ripping frost.

As long as the project is coordinated with paving it would not be problematic to be soft on the deadline. The hot mix plant opens the last week of April – the first week of May.

Fuel Dock: Harris stated Port-A-Piers price for the floating fuel dock was \$15,359. Mike Kahr encouraged the Commission to have the engineering checked for structural soundness given the floaters intended use. Earth Tech submitted a proposal for a structural analysis of the floating dock, contractor oversight and an operations and maintenance manual at a cost of \$21,728. Port-A-Pier recommends the town proceed with at least the engineering cost to eliminate the township's person/physical responsibility. They also suggested that accepting the balance of the proposal would help ensure compliance with any DNR and environmental concerns. Merkel stated our insurance carrier should be contacted to see if an engineering/structural analysis or impact study was required.

The Commission discussed the option of using a fixed or permanent pier vs. a floating dock. A fixed dock would most likely yield a cost savings not only on the construction portion but also insurance wise. The fueling portion would also be reduced if a permanent dock were used. Woerfel recommended that the dock (floating or permanent) should be made into what is needed. Kahr had previously offer to quote a price on a permanent pier and he is able to do the engineering as well. Harris will follow up with Kahr and potential cost reductions with Hekenberger.

Dock Dedication: Wayne Kudick of the Sesquicentennial Committee presented optional dates and schedules for the Fish Creek Harbor Heritage Days for June 14th, June 21st and July 5th. June 21st shows a principle dedication at noon. By using the 21st the dock dedication would be coordinated with the Noble House dedication. The Commission stated there was too much chaos to use July 5th and that June 14th was too early. *It was moved by Woerfel and seconded by Merkel to approve scheduling the dock dedication for June 21st. Motion carried unanimously.*

Both Kudick and the Commission did not feel overall that the dedications would be a conflict with the Fyr Ball festival in Ephraim. Woerfel recommended using the opportunity to promote the area by facilitating it. One means would be to use the event to encourage boater safety. A request of the Coast Guard to be present and possibly hold inspections and request that the Department of Natural Resources Mike Neal be present as well. Woerfel suggested the possibility of having a local group sponsor boat rides for the day. Kudick will follow up with the Fish Creek Civic Association on this. Kudick suggested kayak safety be demonstrated at the Fish Creek Beach. Merkel expressed concern that the event did not become a "sales" event. Harris stated the Harbor Commission would take the lead on the dedication event. Harris will follow up with the Coast Guard and Mike Neal. Woerfel thanked Kudick for all his work.

Open Discussion: The Commission will schedule another meeting for next Monday at 7:30 a.m. Harris stated that Verle Utzinger has relinquished his slip. Letters have gone out regarding mooring compliance. The Commission will scrutinize renewals more vigorously for compliance.

Adjourn: *It was moved by Merkel and seconded by Woerfel to adjourn. Motion carried unanimously and the meeting adjourned at 9:10 a.m.*

Respectfully submitted,

Beth Hagen, CMC
Deputy Clerk-Treasurer